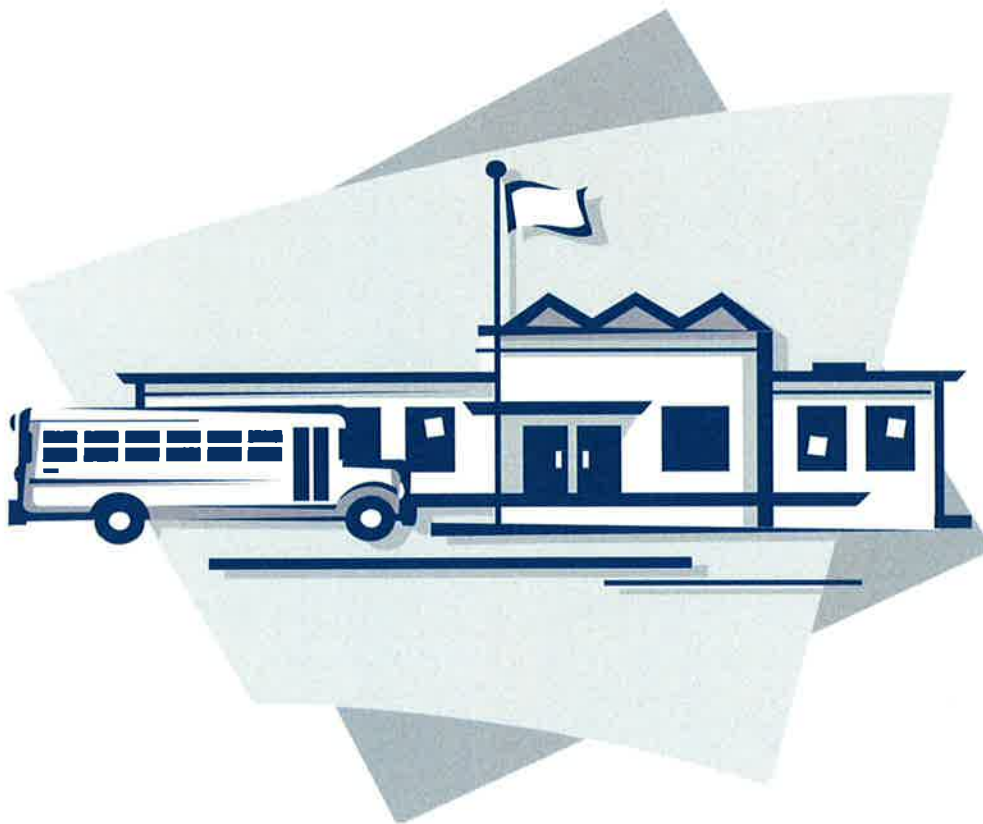


ANNUAL REPORT
of the
LITCHFIELD
NEW HAMPSHIRE
SCHOOL DISTRICT



2014

**LITCHFIELD SCHOOL DISTRICT
ANNUAL REPORT – 2014**

TABLE OF CONTENTS

Administration and Organization

Table of Contents	SD- 2
District Officers	SD- 3
Special Reports	
Report of Chairman of the School Board	SD- 4
Report of the Superintendent of Schools	SD- 6
Report of the Business Administrator	SD- 7
Report of the Director of Special Services	SD- 9
Report of the Director of Curriculum and Instruction	SD- 10
Report of the Director of Technology.....	SD- 11
Report of the Director of Food Service	SD- 12
SAU/District Staff Roster	SD- 14

Staff and Students

Griffin Memorial School Principal's Report	SD- 15
GMS Staff Roster	SD- 18
Litchfield Middle School Principal's Report	SD- 19
LMS Staff Roster	SD- 23
Campbell High School Principal's Report	SD- 24
CHS Staff Roster	SD- 30
Campbell High School Graduating Class of 2014	SD- 31
School Calendar	SD- 32
Enrollment/Projections	SD- 33

Annual Meeting

Minutes from 2/8/14 Deliberative Session	SD- 34
2014 Litchfield School District Warrant	SD- 50
Elections Results from 3/11/14 Meeting	SD- 53
2015 Litchfield School District Warrant	SD- 56
Minutes from 2/7/15 Deliberative Session	SD- 59

Finance

Statement of Actual Expenditures for Special Ed Programs & Services	SD- 77
Student Census of Disabilities	SD- 77
MS-27 Budget/Revenue (2015-2016)	SD- 78
Default Budget (2015-2016)	SD- 85
Report of the Auditor	SD- 88
SAU/School Information	SD- 89

SCHOOL DISTRICT OFFICERS

MODERATOR

John G. Regan

CLERK

Jason Guerrette

TREASURER

Lynn Baddeley

SCHOOL BOARD

Brian Bourque, Chair
Term Expires March 2016

Derek Barka, Vice-Chair
Term Expires March 2015

Janine Lepore
Term Expires March 2017

Dennis Miller
Resigned October 1, 2014
Replaced by
Mary Prindle
Term Expires March 2015

John York
Term Expires March 2016

Shelby Chacos
Jack Trembley
Student Representatives to the Board 2014-2015



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

Litchfield Board of Education

One Highlander Court

Litchfield, NH 03052

Phone: (603) 578-3570

Fax: (603) 578-1267

Equal Opportunity Employer

Brian Bourque, Chair

Derek Barka, Vice Chair

Janine Lepore

John York

Mary Prindle

2014 ANNUAL REPORT SCHOOL BOARD CHAIR

To the residents of Litchfield:

In the March elections Janine Lepore was selected to replace outgoing School Board member Trish D'Alleva. Dennis Miller was elected as Chair of the Litchfield School Board replacing Derek Barka and I was elected Vice-Chair. At a School Board meeting in October Mr. Miller resigned from the School Board. As a result I assumed the position of Chair at that point and Mr. Barka was elected to the position of Vice-Chair. After receiving applications from four individuals, the School Board elected former School Board member Mary Prindle to the vacant seat for the duration of the term (March 2015).

The Board continues to focus on improving educational programs as a vehicle for providing the best possible educational opportunities for our students. Examples of these improvements over the last year include:

- Griffin Memorial School adding a new computer lab that will be used for instruction with students in grades 3-4. The lab will also provide all students with increased access to technology during the school day. The Board is also hoping that the lab will be utilized beyond the school day as well.
- In March 2014 voters also approved the addition of a part-time computer teacher to make better use of the new computer lab, new access control systems to improve security and building access (especially during the school day), and the addition of \$50,000 in unexpended budget funds to the nearly depleted Building Maintenance Capital Reserve Fund.
- Installation of more "Smart Boards" in the district to improve instruction by allowing teachers to bring richer resources to the classroom.
- Increased support for math at the middle school and high school levels, including adding a second math block to the grade 7 program.
- Increasing the number of "daily" math classes at Campbell High School. CHS is also requesting the addition of Advanced Placement (AP) Statistics for the next school year.
- The district is also looking at math acceleration models that would allow students to take courses through the Virtual Learning Academy Charter School (VLACS).
- The district is also working on changes to the teacher evaluation system.

As you may be aware, the district's assessment data continues to show high levels of achievement in most areas and strong steady growth in those areas where we have traditionally not done as well. In the fall, Campbell High School received news that they had been named to Newsweek's magazine's list of top 500 high schools nationally for 2014, coming in at number 142. Only two New Hampshire High Schools made the list.

The district continues to provide a great range of co- and extra-curricular activities that support student growth and engagement. Litchfield Middle School had another very successful year of athletics, winning several Tri-state championships. Campbell High School also won state championships in girls' basketball and softball and the boys finished as state runner-up in basketball and won their first ever state championship in football.

The 2015-16 budget process has all but concluded. While the final budget total will show a significant increase, most of that change came in the areas of salary and benefits. As enrollment continues to decrease the School Board will continue to try and maintain a balance between costs and offering our students the level of education that they need to graduate high school ready for success in an increasingly competitive world.

I would like to thank the community for its ongoing support of the schools and also thank the teachers and staff in the school district for their hard work and dedication.

Respectfully,

Brian Bourque

Chairman, Litchfield School Board



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

One Highlander Court
Litchfield, NH 03052

2014 ANNUAL REPORT SUPERINTENDENT OF SCHOOLS

Every year brings changes and challenges, and this year has been no exception. With respect to changes, this year has been a busy one.

In March, Janine Lepore was elected to the School Board in the position vacated by Trish D'Alleva, whose three-year term was completed. Ms. D'Alleva's contributions to the work of the School Board have been significant, and I would like to take this opportunity to recognize her for her service to the Litchfield School District. Dennis Miller was elected as Chair of the Litchfield School Board replacing Derek Barka. Brian Bourque was elected Vice-Chair. At a School Board meeting in October Mr. Miller resigned from the School Board. Mr. Bourque assumed the position of Chair and Mr. Barka was elected to the position of Vice-Chair. After receiving applications from four individuals, the School Board elected former School Board member Mary Prindle to the vacant seat for the duration of the term (March 2015).

In March 2014, Article 1, the Budget Committee's recommended budget of \$19,761,322.57, was not approved by the voters. This resulted in the default budget of \$19,649,214.00 becoming the operating budget for the 2014-15 school year. Article 2, the tentative agreement between the teachers' association (Litchfield Education Association - LEA) and the Litchfield School Board, however, was approved by the voters and 2014-15 is the first year of the new three-year contract with the teachers' association.

The voters also approved Article 3 for a part-time computer teacher position at Griffin Memorial School. Additionally, voters approved Article 4, to add \$50,000 to the nearly depleted Building Maintenance Capital Reserve Fund, and Article 5, to purchase security equipment necessary to upgrade external access controls at all three schools. In the summer a new computer lab was created at Griffin Memorial School for instructional use with Grades 3 and 4, with the instruction being provided by the new part-time computer teacher approved by the voters.

In the summer of 2014 Human Resources Director Tracy Micali left the district to pursue opportunities elsewhere. I would like to take this opportunity to thank her for her work on behalf of the Litchfield School District. Hollie Messenger, formerly from the City of Nashua Human Resources Office, came on board at the end of the 2013-14 school year to fill the vacated Human Resources Director position. There were also a significant number of changes in personnel throughout the teaching and support staff.

In the fall schools began preparing for the first administration of the Smarter Balanced Assessment Corporation (SBAC) state test, which is scheduled for the spring of 2015. As well, Campbell High School received news that they had been named to Newsweek magazine's list of top 500 high schools nationally for 2014. Only two New Hampshire High Schools made the list.

The 2015-16 budget process has all but concluded. As of the end of December we are awaiting one final meeting of the Budget Committee to finalize the proposed 2015-16 school district budget.

I would like to thank the community for its ongoing support of the schools and also thank the teachers and staff in the school district for their hard work and dedication.

Respectfully,

Brian Cochrane
Superintendent of Schools



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

One Highlander Court

Litchfield, NH 03052

2014 ANNUAL REPORT BUSINESS AND FINANCE

I am pleased to submit the 2014 annual report on the financial and business operations of the school district.

The district had an unassigned general fund balance of \$788,619 at the end of the fiscal year, representing less than 4% of the total budget. All areas of the budget impact the calculation resulting in the bottom-line, some greater than others. There were three components that were significant in 2014:

- Other local revenue was \$213,421 over projected due mainly to multiple health and dental insurance premium refunds received from Local Government Center Health Trust;
- Federal revenue was \$101,871 over projected due to the district receiving greater than anticipated reimbursement from Medicaid for student related expenditures; and
- Purchased service expenditures was \$455,955 under appropriation with Special Education components comprising the majority of this underspend. The appropriations with balances under the Special Services umbrella were not reallocated to other areas of the budget and thus became a major contributor to the unassigned fund balance.

Total appropriation for salaries and benefits for fiscal year 2014 was \$14,503,503; representing 73% of the total general fund. These appropriations were underspent by \$49,671 or less than 1% of the total allocation with total salaries underspent by \$84,802 and total employee benefits overspent by \$35,131.

Health insurance premiums were \$1,949,739 in 2014, with program premiums increasing by 3.75% from the previous year. Health insurance represents the largest benefit expense by \$931,557 over that of teacher retirement. In an effort to impact, in a small way, the ever rising cost of health insurance premiums, the district continues to support an employee wellness program under the direction of SAU 27 Administrative Assistant Michele Flynn, and was funded by our health care provider, HealthTrust. This program attempts to modify behavior by motivating employees to make positive changes with the goal of enhancing productivity, decreasing employee absenteeism, and lowering insurance and workers compensation costs.

Critical to the successful education of our children is a healthy learning environment that includes safe facilities. Achieving this goal at a high level comes with many benefits from pride and ownership among students, staff, and the support of the Litchfield community. Through the effort of our facility managers David Ross, Sue Ayer and coordinator Matthew Bennett and their fine staff, our goal to maintain a clean and orderly environment in our schools each and every day of the year was enhanced in 2014 with repairs and improvements to buildings and grounds that included tile and carpet replacement, window replacement, building roof repairs, and the installation of a computer lab at GMS.

Every school day our food service staff strives to provide students with quality food choices, convenience and service, and balanced nutrition. This group of dedicated staff, under the direction of Hilda Lawrence, show up every day ready to make a difference in the lives of the students they serve. In 2014, our ability to service students and staff was enhanced with the purchase of a new point-of-sale software system and

computer hardware, installed and made operational during the school year. With the implementation of the new POS system came an enhanced online payment program, My School Bucks. This online website allows parents to pay for school meals, view account balances and track their child's cafeteria purchases.

Most of us realize the importance of the accounting department in keeping school finances and operations running without a hitch or delay. Our financial staff oversees backroom financial functions of our school district that includes payroll, cash receipts, payments, procurement and inventory, and property accounting. Working in tandem with the school district Treasurer, the success of this group is well documented by annual audited financial statements, including fiscal year 2014, that indicate very little, if any, operational deficiencies or recommended areas of improvement by the external auditor. This group includes Lynn Baddeley, Jody Bellerive, Christine Lavacchia, and Ann Inamorati.

It was a pleasure serving the students, staff, and residents of Litchfield in 2014, completing my first year as Business Administrator and I look forward to meeting the many challenges that are ahead with a fine team of professional and dedicated staff of the business and finance team.

Sincerely,

Frank Markiewicz
Business Administrator



LITCHFIELD SCHOOL DISTRICT
School Administrative Unit #27
One Highlander Court
Litchfield, NH 03052

2014 ANNUAL REPORT
DEPARTMENT OF SPECIAL SERVICES

The Special Services Department encompasses the following mandated areas: special education, 504, English language learners, homeless liaison, and home schooling. Below you will find a chart that includes the current number of students supported in these areas.

Special Services Area	# of Students
Special Education	209
504	132
English Language Learners	9
Homeless Youth	6
Home Schooled Students	29

In order to support and meet the needs of our students several positions were added. These positions included the addition of a special education teacher at LMS, as well as 4 paraprofessional positions district wide.

The district received the following federal grant funds for FY 15.

IDEA Allocation-\$286,712.00

IDEA Preschool Allocation-\$6,451.00

The receipt of these funds allows us the opportunity to fund the following positions:

Position	Location
Social Worker	Litchfield Middle School
Part-Time Occupational Therapist	Griffin Memorial School
Special Education Teacher (70% of position)	Litchfield Middle School
Special Education Teacher	Campbell High School
1 Part-Time Paraprofessional	Litchfield Middle School
1 Part-Time Paraprofessional	Griffin Memorial School

Each of these positions is essential to meeting the needs of our students. Once again we purchased Aimsweb subscriptions for students with educational disabilities in our district. Aimsweb will provide staff with the opportunity to closely monitor student progress in the areas of math and reading. This progress monitoring tool will assist with instructional decision making for our students.

I enjoy working each and every day with such dedicated staff, students and parents. I would like to thank Dr. Cochrane and the Litchfield School Board for understanding and supporting the special services student population in our district. I look forward to what the next year will bring.

Sincerely,

Devin Bandurski, M.Ed.
Director of Special Services



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

One Highlander Court

Litchfield, NH 03052

2014 ANNUAL REPORT CURRICULUM AND INSTRUCTION

This was a very busy year in the realm of curriculum and instruction for our district. We continued to revise our K-12 curriculum frameworks to align with challenging standards and identify content competencies. Competency is the ability to apply particular knowledge and/or skills to an authentic setting.

During the summer of 2014, our educators began the work of revising and creating specifically designed instructional units of study for each grade level and course. This work continued throughout the year during student late arrival days, teacher workshop days, and faculty, team and department meetings. These units specifically identify what students will apply as a result of the unit of study. Examples of these transfers may include to: create informative/explanatory writing that presents and analyzes information, concepts and ideas related to a topic; reason quantitatively when analyzing, representing, and solving problems; evaluate history through inquiry; develop artistic ideas and create works of art; present musical works through selection, refinement, and conveying meaning; apply the knowledge and skills to achieve and maintain a health enhancing level of physical activity and fitness; apply scientific inquiry to solve authentic problems and demonstrate science literacy; integrate food safety and nutrition principles to food preparation; apply digital tools and strategies to gather, evaluate, and utilize information.

Our instructional unit design work has also challenged us to examine our assessments aligned with the goals of each unit. Each school has been working on refining performance assessments that require students to perform authentic tasks involving complex thinking. Teams of teachers and administrators participated in year-long professional development provided by the NH Department of Education regarding the design of performance assessments. These teams provide leadership and professional development for their colleagues in designing new assessments and reviewing previous assessments.

We are also preparing for the new state test occurring during the spring of 2015. Known as the Smarter Balanced Assessment, it will challenge students thinking skills not just knowledge acquisition. Some portions of the assessment will be multiple choice and short written answers for language arts and math. Performance tasks are other portions of the assessment that ask students to analyze several reading passages, write multi-paragraph essays, and solve multi-step math problems. The Smarter Balanced Assessment is significantly different from the former state test. We are working to familiarize students with the format and also prepare them for the increased academic challenges.

The district Program Evaluation and Review Committee meets regularly to review instructional resources, curriculum and programs. Valuable instructional resources have been acquired that enrich student learning, including new math resources for grades 6–11. Grades K–5 previously transitioned to enhanced math resources. Digital components of new resources provide students with greater access outside of school time and engaging learning activities. We hope to be able to acquire updated resources in other content areas that also include valuable digital components.

Thank you to all our district educators for working diligently to improve student learning.

Respectfully submitted,

Julie S. Heon, Ed.D.

Director of Curriculum and Instruction



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

One Highlander Court
Litchfield, NH 03052

2014 ANNUAL REPORT TECHNOLOGY

The year 2014 has had many great achievements for Litchfield School District's technology. We have constructed a new computer lab using the latest virtual desktop technology at GMS as well as replaced two of the most highly used computer labs at CHS.

Much of the focus during the summer of 2014 was on GMS. The addition of a new computer lab at GMS has brought an exciting new learning environment into the elementary school. This lab is used half the day for computer instruction and is available to teachers for use with their classes during the remaining half of the school day. In addition we have replaced the three student computers in each GMS classroom with the same equipment as the computer lab. This has greatly increased the reliability and accessibility of technology for the elementary school.

At LMS we have furthered classroom technology by adding several new SmartBoards in Math classrooms. This technology supports the Superintendent's Math initiative at the middle school. We also have started equipping many of the classrooms with presentation speakers. While this may seem like a basic component of each classroom environment many of the school district's classrooms are without quality presentation speakers. The addition of these speakers allows teachers to better present multimedia content to students.

CHS received new computers for two of its computer labs during the summer of 2014. These labs are used for intensive computing class such as graphic design, CAD and multimedia creation. The computers which were replaced were recycled into classrooms and used to replace existing classroom desktops which were 6-8 years old.

As we look forward to the future we have two major items which need to be replaced; the district's phone systems and our Student Information System.

Our current phone systems are roughly twenty years old and have started to fail. Some people may have noticed that both GMS and CHS / SAU were unable to receive voice mail for over a week in the fall of 2014. We would like to implement a Voice over IP (VoIP) phone system at both GMS and LMS in 2015. CHS is the largest existing system and as such would be delayed until 2016. This would provide every teacher in the district with a direct line, the ability to call 911 from their classroom and a dedicated, easy to use voice mailbox.

The second major system which we look to replace in the near future is the Student Information System. Our current system is comprised of three different products; Rediker, GradeQuick and EdLine. Parents may be familiar with Edline as it provides the portal which you login to access your student's grades. Because this system is comprised of three different products the support, management and usability is greatly reduced. Data does not flow fluidly from one system to the next which results in lag times for grades being posted and internal issues with data flow. The district has convened a committee to determine how to replace this system comprised of teachers, office staff and administration. As a result a recommendation will be brought to the School Board in January 2015 to replace the current system with Infinite Campus. This transition will be pending budgetary approval to add additional IT personal to support the new system.

Respectfully submitted,

Kyle Hancock
Director of Technology



LITCHFIELD SCHOOL DISTRICT

School Administrative Unit #27

One Highlander Court

Litchfield, NH 03052

2014 ANNUAL REPORT FOOD SERVICE

I am pleased to submit the annual report for the Litchfield School District Food Service Program. In my 16 years with the district, I have had the pleasure of working with a hard working food service staff, supportive administrative and SAU staff, dedicated faculty and support staff and wonderful students. Together we continue to make strides in improving and advancing the food service program throughout the years.

Lunch prices have increased by \$.25 at all the schools due in part by a federal mandate, Section 205 of the Healthy, Hunger-Free Act of 2010 which requires that schools participating in the National School Lunch Program provide the same level of support for lunches served to paid students who are not eligible for free or reduced lunches as they are for lunches served to students eligible for free lunch. Our goal is to increase lunch prices for paid students over the next several years to meet the required reimbursement rates.

The "Healthy Hunger-Free Act of 2010" also imposes stricter nutrition guidelines to help fight the obesity epidemic in the country. Meal patterns and portion sizes have changed that set the standards for calories, fat, sugar, and sodium levels for different age levels. Students are required to take a serving of fruit and/or vegetable along with two other food items on the menu to count as a reimbursable meal and be charged the price of a lunch. The Litchfield School Lunch Program has implemented these standards and is currently working to comply with the new sodium limits set this year. In July 2014, USDA has published the "Smart Snacks in School" standards that build on ensuring that all snacks and beverages for sale to student during school hours are nutritious. This includes snacks in the lunchroom, vending machines and school stores

We are into our sixth year of our Special Milk Program for the kindergarten students at Griffin Memorial School. We will include pre-K students to this program starting January 5, 2015. Students who are in school for half day sessions may purchase nonfat chocolate or 1% fat white milk for snack time at a cost of 50 cents, or free to those who qualify.

At GMS an average of 48% of its enrolled students from Grades 1-4 purchased a reimbursable lunch this year. Students have a choice of a hot entrée, sandwich or chef salad alternate. À la carte food items include fruit, vegetable, bottled water or 100% fruit juice daily as well as ice cream (low fat and reduced sugar) which is sold once a week. Special thanks go to my GMS staff: Cristen Thorpe, Pat Covey, Lynn Richardson and Darlene Gymziak for all their hard work and enthusiasm in providing the students at Griffin Memorial School a healthy and delicious lunch.

At Litchfield Middle School, the lunch participation rate runs about 40% of students taking a reimbursable hot lunch. Lunch choices include a featured hot lunch meal, sandwich alternate, "Brunch Lunch" and PBJ Sandwich Combo grab and go lunches, and salad bar alternate which all include the required protein, bread, vegetable, fruit and milk component. Special thanks to my hard working staff at Litchfield Middle School: Debi Hayes, Janice Barrett, Jillian Butler and Kathy Shakley.

Campbell High School continues to offer a Breakfast Program with reimbursable meals subsidized by the USDA. Reimbursable lunch that is offered include 2 hot lunch entrées and salad bar. Participation rate for reimbursable meals is 28% of enrollment and a much higher rate if you include à la carte sales. Lunch sales throughout the schools have increased to keep the program self- supporting. Thanks go to the kitchen staff at Campbell High School for making it all happen: Janet Belhumeur, Judy Latsha, Trisha Richardson, and Laura Dampolo.

We launched a new software Point of Sales system and changed our online payment vendor in April 2014. The transition went very smoothly. We are happy for the extra features it provides us in processing daily meal payment transactions and reports, more efficiently. Many thanks go to Ann Inamorati, our Food Service bookkeeper for her diligent work with the new system, keeping parents informed of their students' meal accounts and managing the bookkeeping duties so well. Thank you also to the Kyle Hancock and Brian Anker for their IT assistance throughout the year.

Our local and state sanitation inspection reports continue to be in compliance with required regulations that have been updated to reflect the new Food Codes. All employees are currently certified with ServSave, a food and safety training and certificate program to comply with the district's food safety and sanitation standards.

I would like to thank all the Maintenance staff at each school and Buildings and Grounds Coordinator, Matt Bennett for helping to keep the kitchen clean and equipment maintained.

The Wellness Committee has offered wellness activities to staff and students throughout the year. Some of the activities include "Health for the Holidays" promotion that encouraged and offered wellness tips for healthy living including good nutrition and physical activity. "Walk Free on the AT (Appalachian Trail)" was a friendly competition among the schools to encourage physical activity. Healthy living was encouraged in classrooms, outside school activities and home life. Many thanks go to the members of the Wellness committee for giving of their time and efforts in promoting and coordinating activities in their schools. Special acknowledgment and thanks go to Michele Flynn, the district's Health and Safety Coordinator for her fine work and tremendous contributions to the group.

Our appreciation and thanks also to the SAU staff, to Frank Markiewicz, Business Administrator and to Dr. Brian Cochrane for their continued assistance and support.

Respectfully submitted by,

Hilda Lawrence
Food Services Director

LITCHFIELD SCHOOL ADMINISTRATIVE UNIT #27 STAFF - 2014 - 2015

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
Bandurski, Devin	Director Special Service	M	\$87,141.00
Cochrane, D. Brian	Superintendent	Ph. D.	\$118,500.00
Hancock, Kyle	Director Technology	M	\$70,598.00
Heon, Julie	Director Curriculum & Instruction 80%	Ed. D.	\$70,620.00
Lawrence, Hilda	Director Food Service	B	\$50,477.00
Markiewicz, Frank	Business Administrator	B	\$88,500.00
Messenger, Hollie	Director Human Resources	B	\$54,841.00

LITCHFIELD SCHOOL DISTRICT STAFF 2014 - 2015

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
Deslauriers, Jill	Speech Associate	B	\$62,226.00
Goldfarb, Rebecca	Speech Pathologist	M	\$38,710.00
Hegarty Follis, Kathleen	Occupational Therapist	M	\$48,667.00
Henninghausen, Virginia	ESOL Teacher 75%	B	\$32,812.50
Mague, Danielle	Speech Pathologist	M	\$50,325.00
McGarry, Kathrine	Speech Pathologist	M	\$64,437.00
Moore, Rebecca	Occupational Therapist 40%	B	\$22,128.00
Paro, Hillary	Behavior Specialist	M	\$62,620.00
Pelland, Elin	School Social Worker	M - LICSW	\$54,621.00
Schuler, Yesenia	School Psychologist	CAGS	\$62,612.00

GRIFFIN MEMORIAL SCHOOL

229 CHARLES BANCROFT HIGHWAY
LITCHFIELD, NH 03052
PHONE: 603-424-5931 FAX: 603-424-2677

SCOTT THOMPSON

PRINCIPAL

CONSTANCE FARO

ASSISTANT PRINCIPAL

2014 PRINCIPAL'S ANNUAL REPORT

The staff at Griffin Memorial School continued to work on our district's initiatives around the key areas of curriculum, instruction and assessment of student learning during 2014. At the same time, we are continuing on a path of improvement of the school facility, making our older building as hospitable as possible for our staff and students.

We had a few staff changes in 2014. Last year, Susan McGowan retired after many years as a second grade teacher. Sandie Johnstone, longtime first grade teacher, left the district to become an assistant principal. Sarah Quimby transferred to Grade 1, and we hired Janine Anctil as a new third grade teacher. Our new computer technology teacher is Scott Turcotte. James Phillips is our 2014-15 intern for school psychology, and Rebecca Goldfarb replaced Emily Checkoway as one of our speech and language pathologists. During 2014, we hired six paraprofessionals, Tricia Curtis, Susan Simard, Joanne Utrera, Dolores Brink, Stacy Lencki and Karen Santom.

Our maintenance staff continues to work toward improving and updating GMS infrastructure. We reclaimed the swails that were designed to improve drainage at the school by removing trees and brush. We installed a fence along the front length of the playground for improved safety, and improved the parent drop off area. We replaced the hallway carpeting in the first grade wing and repaired and repainted the façade of the 1930s building. We repointed all the bricks on the fourth grade wing from room 24 through 19, continuing the initiative started two years ago. We repaired drain pipes from the roof to the swail, remortared the bricks at the top of the gym, and removed, cleaned and reinstalled intake vents on the exterior wall. We replaced the decking on the kindergarten steps and ramp with composite decking. The most significant improvement in the building was the creation of a new computer lab. With this addition, and the creation of a half time computer instructor position, our third and fourth grade students now have computer class every week, and all teachers are able to bring their classes to the lab when it is not in use.



Fourth Grader Caleb Carten presents his Powerpoint autobiography in computer class.

The district's revisions of Math and English Language Arts were officially adopted by the school board in the first half of 2014. Our staff had already begun the hard work of changing instructional practices and learning goals to meet new expectations, gradually implementing new ideas from draft documents during the 2012-13 school year.

The last administration of New Hampshire's NECAP tests in reading and math occurred in the fall of 2013. We receive the results in January. Because the data is based on October assessments, and is meant to measure the previous year's teaching and learning, I have included the data from the LMS grade 5 students who attended GMS in 2012-13. All of the shaded boxes indicate grades and subjects in which GMS students outperformed the state, meaning that there was a higher percentage of students who were graded Proficient or Proficient with Distinction.

	% Proficient With Distinction	% Proficient	% Partially Proficient	% Substantially Below Proficient
Grade 3 Rdg., GMS	19	63	10	8
Grade 3 Rdg., NH	21	56	14	9
Grade 3 Math, GMS	21	42	20	17
Grade 3 Math, NH	24	46	18	12
Grade 4 Rdg., GMS	22	58	13	8
Grade 4 Rdg., NH	23	52	17	9
Grade 4 Math, GMS	22	54	18	7
Grade 4 Math, NH	27	46	16	11
Grade 4 Sci., GMS	0	56	39	5
Grade 4 Sci., NH	1	45	44	10
Grade 5 Rdg., LMS	36	54	8	3
Grade 5 Rdg., NH	20	59	17	5
Grade 5 Math, LMS	16	56	17	11
Grade 5 Math, NH	21	52	15	12
Grade 5 Writing, LMS	18	55	16	10
Grade 5 Writing, NH	16	46	28	10

It is our hope that our efforts to improve our math program, through curriculum revision, adoption of a new textbook aligned with Common Core State Standards, and recent training in instructional practices, will result in stronger results in mathematics. GMS has long had a very strong reading program, and we have a full time reading specialist and three reading tutors to support students who struggle. We also have an annual summer reading academy, to extend learning beyond the school year. The results in reading and writing assessments speak well for the importance of this early intervention. We do not yet have the same kind of support for students in mathematics.

As mentioned above, the October, 2013 administration of NECAP tests in reading and mathematics was the last. In March, 2015, New Hampshire students will join students in 16 other states and one territory in taking the Smarter Balanced Assessments as our state test. These tests represent new and very rigorous expectations for what our students should know and be able to do. The new tests will be taken on computers, and will include multi-step tasks which require higher cognitive skills and more complex thought processes.

Our teachers and students have been working to prepare for this change. During the 2013-14 school year, GMS teachers participated in the New Hampshire Performance Assessment Network. This school year, teachers are working to complete instructional units which include performance tasks, and which are based on the new, more rigorous expectations. The introduction of computer class is giving our students training in word processing and online navigation skills, so that they will be better prepared for the new tests in March. The computer class also addresses more general concepts like digital citizenship, basic typing skills and presentation software (such as Powerpoint).

Enrollment continues to shrink a little each year at GMS, as incoming classes are generally smaller than the outgoing classes. As of December 31, 2014 we have 107 students in grade 4, but only 78 in grade 1. In 2014-15, we reduced the grade 2 teaching positions from five to four. We anticipate the reduction of one third grade position in 2015-16.

GMS students continue to show incredible civic and social awareness, and to exhibit their caring through action. Our 2013-14 student council again chose to raise money to help those less fortunate than themselves. The student council sold GMS sweatshirts, and through their efforts were able to support the Humane Society of Greater Nashua, Marguerite's Place, The American Cancer Society, Make-A-Wish Foundation and the Litchfield Community Church food pantry. Mrs. Robinson and members of the Green Team run a recycling program. On June 17, our students participated in the second annual GMS Relay Recess, in support of Relay for Life, focused on supporting research to help find a cure for cancer. This fall, our students organized a memorable Veteran's Day ceremony to honor our community's veterans, complete with a Powerpoint presentation telling the history of the five branches of the service. The GMS student council helped gather and manage the more than 900 food items GMS students donated to the Litchfield Food Pantry in December.

As every year, GMS students participated actively in the District Spring Arts Festival in March. The chorus and recorder ensemble performed to a packed house, and we had hundreds of our students' pieces on display. Our students hold up well in regional and state contests. In August, Mrs. Miller, our art teacher, submits artwork to the Hudson Litchfield Rotary Club Student Art Exhibit. Each May, our chorus also participates in the Great East Music Festival, and in 2014 they earned a platinum medal, the highest honor awarded. Over the years, the GMS chorus has earned 3 platinum medals and numerous gold medals for their outstanding work.

We are all very proud of our students at GMS and their many accomplishments. I would like to give a special thanks for the many volunteers who provide hundreds of hours of support to the school and its activities. In particular, I would like to thank the dedicated officers and members of the GMS PTO, who not only raise funds to support school activities, but also run many of them with direct adult support. And lastly, I would like to thank the dedicated, knowledgeable and hardworking teachers and staff of GMS. They truly make GMS a special place for learning, for working, and for belonging to a community.

Respectfully,

Scott Thompson
Principal, GMS

Griffin Memorial School Staff 2014 - 2015

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Grade</u>	<u>Salary</u>
ADAMAKOS	KRISTIN	TEACHER KINDERGARTEN	M	\$56,963.00
ALLEN	TRACY	TEACHER - GRADE 2	M	\$63,437.00
ANCTIL	JANINE	TEACHER - GRADE 3	M	\$55,304.00
ASHE	AMY	TEACHER - GRADE 4	M	\$60,281.00
BEACH	ERIN	TEACHER - GRADE 1	B	\$42,303.00
BENOIT	SUSAN	TEACHER - GRADE 2	B	\$59,024.00
COHEN	JULIE	TEACHER - GRADE 4	M	\$48,667.00
COTE	DORIS	TEACHER - GRADE 2	M	\$65,908.00
CULLEN KENT	PAULA	TEACHER - GRADE 4	B	\$60,024.00
DEPLOEY	SAMANTHA	TEACHER PRE-KINDERGARTEN	B	\$50,984.00
DOUCETTE	SANDRA	TEACHER - GRADE 1	M	\$67,388.00
ELEY	ALLISON	TEACHER SPECIAL EDUCATION	B	\$57,820.00
ELLIOTT	SHAUN	TEACHER - GRADE 4	B	\$36,517.00
FARO	CONSTANCE	ASST PRINCIPAL ELEMENTARY 50%	CAGS	\$30,850.00
HAARLANDER	JESSE	TEACHER - PHYSICAL ED	B	\$39,410.00
HALE MILLER	HEIDI	TEACHER ART	M	\$64,437.00
HAYES	AMANDA	TEACHER SPECIAL EDUCATION	B	\$36,517.00
LABELLE	BARBARA	TEACHER MUSIC	M	\$64,437.00
LAPLANTE	ANGELA	TEACHER - GRADE 3	B	\$46,644.00
LEARY	STACEY	TEACHER - GRADE 4	M	\$56,963.00
LEVESQUE	CAROL	TEACHER - GRADE 3	M	\$63,437.00
LLEWELLYN QUIMBY	SARAH	TEACHER - GRADE 1	B	\$48,612.00
MICHALEWICZ	INGA	TEACHER - GRADE 2	M	\$64,437.00
PATTEN	KRISTEN	TEACHER - GRADE 3	M	\$50,325.00
PECKHAM	DANIELLE	TEACHER SPECIAL EDUCATION	M	\$44,448.00
PREVEL-TURMEL	MELINA	LIBRARIAN	M	\$67,388.00
ROBINSON	JOCELYN	GUIDANCE COUNSELOR	M	\$64,888.00
SAWICKI	MARGARET	TEACHER SPECIAL EDUCATION	B	\$49,536.00
SAXTON	MARY	TEACHER SPECIAL EDUCATION	M	\$64,437.00
SEABROOK	SUSAN	NURSE	B/RN	\$57,820.00
SIBONA	JESSICA	TEACHER - GRADE 3	B	\$52,973.00
SWEETSER	TINA	TEACHER KINDERGARTEN	M	\$50,325.00
TATE	CHRISTINE	READING SPECIALIST	M	\$66,388.00
THOMPSON	SCOTT	PRINCIPAL ELEMENTARY	CAGS	\$90,360.00
TURCOTTE	SCOTT	TEACHER COMPUTERS 50%	B	\$17,535.00
WEBSTER	LISA	TEACHER - GRADE 1	M	\$45,348.00

Litchfield Middle School
19 McElwain Drive
Litchfield, New Hampshire 03052-2328

Thomas Lecklider
Principal

Telephone 424-2133 • Fax 424-1296

Martha Thayer
Assistant Principal

2014 PRINCIPALS ANNUAL REPORT

Litchfield Middle School has much to be proud of. I feel fortunate to work in a community that supports and values education. Each day our students are challenged to “Do Your BEST”, which captures the essence of our core values as a school. Our “BEST” acronym reminds students to “Believe In Yourself, Extend A Helping Hand, Show Respect and Take Responsibility”. In many ways, we exemplified these values as a school community this year. Additionally, in our three school goals, we focus on the areas of achievement, climate and community. In this report I will highlight our accomplishments in each of these areas.

We had a number of new staff join our team this year in addition to some familiar faces assuming new roles. I am very proud of the way these professionals have quickly made a positive impact on our school community. Kerry Finnegan, our assistant principal for the past four years, accepted a District-level position in a nearby District. Martha Thayer, long-time teacher and reading specialist at LMS, assumed her new role as assistant principal on July 1st. We are fortunate to have Ms. Thayer joining our administrative team!

This fall we welcomed some new faces to LMS: Steve Fraser (Grade 8 Literacy with Technology), Anna Helbling (Grade 8 Spanish), Jessica Lachance (Grade 8 Math), and Jonathan Verity (Grade 6 Special Education). Additionally, we have familiar faces in new roles: Amy Berube (Librarian), Kelly Chambers (Nurse), Jody Corbett (Grade 7 Math), Bryan DeCinto (Grade 8 Paraprofessional), Caitlin Kramer (Grade 5 Special Education), Melanie Neily (Receptionist), and Amy Paradise (Special Education). I am quite proud of the experience and skill that each of these professionals brings to our team at LMS.

At our District welcome reception in August, longevity awards were presented to a number of our staff. Most notably, those who were recognized for 20 plus years of service: Sheryl Hartling, Debra Langton, Kim Nolan and Leslie Pearce (25 years). Congratulations to each of these dedicated employees to our School and District.

We have continued to analyze our master schedule and curriculum delivery at each grade level. One of the major focus areas has been math. This fall we restructured our math programming for Pre-Algebra and Algebra I. With new curriculum-aligned resources for grades six through eight, Big Ideas, students will be required to solve problems with a greater depth of rigor. In the seventh grade, each student receives 90 minutes of math instruction, either Math 7 or Math 7/8. Those students enrolled in Math 7 as seventh graders will enroll in Math 8 as eighth graders while those in Math 7/8 will enroll in Algebra I in eighth grade. We have dedicated a computer lab to the seventh grade math program where students receive individualized enrichment and remediation. Additionally, this fall, I presented a plan to the School Board outlining an acceleration option for

our most distinguished math students. Currently we have 5% of our eighth grade class enrolled in Geometry.

Significant impacts of the restructuring of our master schedule and curriculum delivery are currently in year two: fifth grade transition to a content-specific instructional team model and the eighth grade Literacy with Technology class. In the fifth grade, the main purpose of this restructuring was to support teachers to focus on increasing the depth to the level of instruction in each content area. The adjustment to this new model has far surpassed our expectations. Students quickly made the adaptation to a schedule where they travel to a new classroom for each content area. In the eighth grade, we have been quite pleased with the Literacy-With-Technology class. This class is a unique experience for students and aligns to the requirements of the revised standards focused on research, informative/argument writing, and informational text in a computer lab-based environment.

As I write this report, we are preparing for our first official round of the Smarter Balanced Assessment in spring 2015. Last spring, after applying to be a part of the field test, our fifth and sixth grade teams were selected. Our students and teachers had a chance to see, first hand, how the new and revised standards require a rigorous application and performance of their knowledge and skills in math and reading. In April and May, all students at LMS will be assessed in Math and Reading.

Our school has been involved in the New Hampshire Performance Assessment Network for the past two years. This opportunity provided our teachers with professional development and networking sessions to deepen their tools to increase the depth of knowledge in their assessments. I would like to recognize Beth Zingales, Holly Love, Jessica Girvin, Lisa Lasocki, and Audra McCollem for their work on this initiative.

With the revision of our curriculum standards in math and English/language arts, we have focused significant time developing competencies in these disciplines. Our professional development focus as a District and building this year is on Instructional Unit Design using a consistent format across grade levels. I am proud of the work of our departments and individual teachers in this unit design process. The emphasis of these units is for students to apply their knowledge and skills with a deep level of cognitive rigor.

Our emphasis on assessment is frequently the focus of professional development at our staff meetings. This year we are involved in a book study using “Grading Smarter Not Harder”. As a result of this resource, we are analyzing and improving our practices and systems around grading and assessment.

Last fall, the District added a new tool to our assessment programming, Aimsweb, for purposes of improving student achievement, differentiating instruction, and progress monitoring student growth in math and reading. We have been quite pleased with our results on this assessment. Additionally, due to the specificity of the results, we have been able to pinpoint on those areas where we need to focus our attention with students. Students are assessed in reading fluency and comprehension and also in the area of math in computation and application skills.

Over the past year, our Child Assistance Team (Chat), has been developing tiers of intervention so that we can improve on meeting the individual academic needs of students. Our support staff

meets weekly to analyze achievement data, monitor growth, and revise goals and plans for students. The Aimsweb assessment has been quite helpful in this process.

Our summer programs, Extended School Year and Title I Reading and Math, provided programming for roughly 35 students. I am thankful for Directors Ed Lettich and Martha Thayer for each of these programs and for their excellent work with our students. The students involved in the program made noteworthy progress.

We continue to make a concerted effort to increase our academic-based co-curricular opportunities for students. Four Campbell High School students helped facilitate our Lego Robotics team this year, alongside volunteer coach Patricia Waggoner. The team participated in the regional competition at Londonderry High School in November. Our Math Counts team has been generating solid interest in the middle school. We have twelve students on our team and they will compete locally later this month. The team is preparing for a return to the regional tournament this winter under the leadership of our volunteer coach Mr. Blow.

We are proud of our two 2014 New Hampshire Middle School Scholar Leaders; Sarah Stagnone and Jake Scafidi. They were honored at a special ceremony in Manchester at the Center of New Hampshire in May. Additionally, they each chose a teacher who had a significant impact on their learning at LMS. This recognition went to Ms. Jody Corbett and Mrs. Jessica Guerrette.

Our 25th Geography Bee was, again, coordinated by Kathy Sidilau. After a grueling competition, Seth Bonvouloir was crowned LMS champion with Trevor Gomes our runner-up. I am grateful for the work of our Social Studies teachers each year for this worthy cause.

Our LMS Student Council was a positive presence in our school again this year under the leadership of Kathy Sidilau and Cheryl Irving. Each quarter, they sponsor a “Class Acts” or “Doing Your Best” breakfast where students are recognized for exhibiting the positive qualities that are outlined in our core values (Believe in Yourself, Extend a Helping Hand, Show Respect, and Take Responsibility). This year we, again, awarded over 100 students with this honor. Our Council also sponsored a number of pep rallies and fundraising events. In November, we participated in the District food drive sponsored by our student council. Our school donated in excess of 900 items to the Litchfield Food Pantry.

National speaker and presenter on bullying, John Halligan, returned to LMS in January. His presentation in addition to the follow-up provided by our Guidance Department had a significant impact on our student body. Though he presents a traumatic tale of the effects bullying had on his family, through his presentation he delivers a positive and inspiring message to students, staff, and parents. We were fortunate to host him again.

The Terry Fox Walk-a-Thon was a big success this year raising well over \$2000 for the Norris Cotton Cancer Center. This event is supported with many volunteers from our PTO. Additionally all students and staff are involved in the worthy cause. The walk-a-thon includes a picnic lunch at Darrah Pond before returning to LMS.

We saw outstanding participation in our school-wide elections this past fall. Congratulations to Jake Kidwell on his election as president. In addition, we have Student Council representatives for each homeroom along with students holding positions as secretary and vice-president.

Our athletic programs had another phenomenal year with every team making the playoffs and bringing home three championships. For the third consecutive season, our volleyball team won the Tri-County Championship under Coach Amy Paradise. Our Lady Raiders were runners-up in the Tri-County championships against Pelham. Last spring, for the eighth consecutive season, our softball team won the Tri-County Championship under Coach Brian DeCinto after an undefeated, 11-0, season. Our baseball team brought home the Tri-County championship after a terrific regular season. We continue to see high numbers of students trying out for our sports teams. This fall alone, 200 students were involved in tryouts. Our cross country team under the leadership of Coach Tarr and Coach Henriquez had a successful season and numbers exceeded 120 once again.

Our Band and Chorus Programs continue to thrive. We had three students qualify for, and participate in, the New Hampshire Honors Band. These students are Grace Theberge, Billy Randolph, Matt Neves, and Jacob Taylor. At the Great East Festival in June, both our Band and Chorus were awarded gold medals. Both groups scored an “A” at Large Group Festival. The Band and Chorus hosted a tremendously successful “Music & Macaroni” family night in February where over 130 people enjoyed an evening of food and student musical performances.

Our PTO continues to support LMS in many ways including their work on such events as Opening Day, enrichment assemblies, and fifth grade activities. This past fall, at the Center of New Hampshire in Manchester, our PTO received the Blue Ribbon Award for their excellence. Kerri Sullivan and Dave Walsh are the new Co-Presidents of our PTO. I am proud of the fantastic partnership we have with the PTO and their dedication to LMS.

Project Safeguard, a seventh grade program involving a day of workshops and presentations focusing on issues that concern adolescents and their families, was held at St. Anselm’s College in May. Over 120 students attended, many with their parents. I would like to thank Assistant Principal Kerry Finnegan and the many parents, community members, and staff members who were again instrumental in helping organize this meaningful event.

With the ongoing paperless initiatives in our District, our office staff continues to approach their work in new and different ways. Leslie Pearce and Andrea Hamilton continue to play a critical role in making these important transitions and efforts happen.

Finally, I would like to thank you, Dr. Cochrane, along with your staff, Business Administrator Frank Markiewicz, Curriculum Director Julie Heon, and Special Education Coordinator Devin Bandurski for the support and assistance you have offered our school.

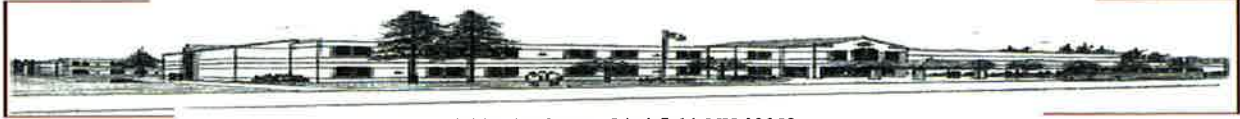
Respectfully Submitted,

Thomas Lecklider
Principal

Litchfield Middle School Staff 2014 - 2015

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Grade</u>	<u>Salary</u>
CHAMBERS	KELLIE	NURSE	B/RN	\$49,536.00
CORBEIL	ROBIN	TEACHER COMPUTERS	B	\$54,492.00
CORBETT	JODY	TEACHER - GR 7 MATH	M	\$56,372.00
CUMMINGS	MARY	GUIDANCE COUNSELOR	M	\$63,186.00
DODD	ELIZABETH	TEACHER - GR 8 SCIENCE	M	\$44,920.00
DWYER	HEATHER	TEACHER - GR6 ENGLISH	M	\$60,281.00
ELLIS	LYNNE	GUIDANCE COUNSELOR	M	\$67,388.00
FRASER	STEVEN	TEACHER COMPUTERS	B	\$36,517.00
GARABEDIAN	KATHLEEN	TEACHER ART	M	\$64,908.00
GILMORE	DAVID	TEACHER - PHYSICAL ED	B	\$40,857.00
GIRVIN	JESSICA	TEACHER - GR 7 SCIENCE	B	\$40,857.00
GUERRETTE	JESSICA	TEACHER - GR 8 ENGLISH	M	\$63,437.00
HELBLING	ANNA	TEACHER SPANISH	M	\$51,985.00
HENRIQUEZ	JEANNE	TEACHER SPECIAL EDUCATION	M	\$56,963.00
HOELZEL	STEPHANIE	TEACHER SPECIAL EDUCATION	B	\$50,984.00
IRVING	CHERYL	TEACHER - GR 6 MATH	B	\$57,820.00
KRAMER	CAITLIN	TEACHER SPECIAL EDUCATION	B	\$37,494.00
LACHANCE	JESSICA	TEACHER - GR 8 MATH	B	\$35,070.00
LANGTON	DEBRA	TEACHER - GR 6 SCIENCE	B	\$57,820.00
LASOCKI	LISA	TEACHER FACS	M	\$64,437.00
LECKLIDER	THOMAS	PRINCIPAL MIDDLE SCHOOL	M	\$97,336.00
LEFOLEY	KAREN	TEACHER - GRADE 5	M	\$63,437.00
LEITE	CAROLYN	TEACHER MUSIC	B	\$57,820.00
LOVE	HOLLY	TEACHER - GRADE 5	M	\$64,437.00
MARTIN	KAREN	TEACHER TECH EDUCATION	M	\$63,437.00
MCCOLLEM	AUDRA	TEACHER - GR 7 SOCIAL STUDIES	M	\$61,482.00
MCPHEE	CATHERINE	TEACHER - GR 8 SOCIAL STUDIES	B	\$60,024.00
MEDEIROS	MARY	TEACHER - GR6 ENGLISH	M	\$66,388.00
NOLAN	KIM	TEACHER - GR 7 ENGLISH	M	\$64,437.00
O'BLENIS	FAYE	TEACHER - GR 7 MATH	M	\$54,668.00
PARADISE	AMY	TEACHER SPECIAL EDUCATION	B	\$35,070.00
PROVENCAL	AMY	LIBRARIAN	B	\$52,973.00
ROONEY	CHRISTINE	TEACHER HEALTH	M	\$58,075.00
SEAVER	KATHERINE	READING SPECIALIST	M	\$51,985.00
SIDILAU	KATHLEEN	TEACHER - GR 6 SOCIAL STUDIES	B	\$57,820.00
STEIN	HEATHER	TEACHER - GRADE 5	B	\$39,317.00
TARR	TERESA	TEACHER - GRADE 5	B	\$57,820.00
THAYER	MARTHA	ASST PRINCIPAL MIDDLE SCHOOL	M	\$75,000.00
TOBEY	KATHY	READING SPECIALIST 50%	M	\$23,503.50
VERITY	JONATHAN	TEACHER SPECIAL EDUCATION	M	\$40,370.00
ZINGALES	ELIZABETH	TEACHER - GRADE 5	M	\$64,437.00

Campbell High School



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Jodi Callinan
Director of Guidance
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John N. Patterson
Athletic Director
jpatterson@litchfieldsd.org

Campbell High School's mission is to join together with parents, students, staff and community to become a collaboration of learners born of character, courage, respect and responsibility.

2014 Principal's Annual Report

I am pleased to present this report to the community on the great opportunities and events taking place at Campbell High School.

Campbell High School was nationally ranked by Newsweek Magazine as one of the best high schools in the United States. Campbell High School scored 142 out of 15,000 schools. We also were named the 24th best high school in New Hampshire.

Campbell High School is fully accredited by the New England Association of Schools and Colleges (NEASC). The accreditation process is based on a ten year cycle. In our case, the cycle started in 2007, the year the NEASC Visiting Team came to inspect us and the school was awarded Initial Accreditation. 2014 was year seven in the cycle. The co-chairs of the NEASC accreditation process are Erin Brown and Heidi Paris. Our focus in the self-study goals for 2014 is to align our school-wide rubrics. Campbell High School continues to rate highly in our NH Performance Indicator Report. We continue to have perfect NECAP attendance and Graduation and dropout rates.

Campbell High School continues to partner with New England Secondary School Consortium (NESSC), a group linked with our accreditation agency, NEASC. NESSC works with high schools to develop a goal-driven improvement plan. The school coaching overview follows our Cycle of Action – a simple tool we developed to frame the critical steps schools take when engaged in evidence-based, goal-driven school improvement process designed to raise the educational achievement, aspirations, and attainment of all students. The Cycle of Action is not a linear process that begins and ends, but a series of thoughtful, purposeful steps that schools undertake as they refine and focus their action plan, make progress towards goals, review what's working and what's not, and adjust priorities in response to emerging needs.

The League of Innovative Schools has partnered with The Bill and Melinda Gates Foundation to focus on student achievement and innovative strategies. The League of Innovative Schools professional learning team from Campbell High School consists of Andrea Ange, Diane Angelini, Justin Ballou, Ashley Del Greco, Denise Freeman, Shawn Flynn, Patrick Keefe, Phil Martin, Heidi Paris, Michael Perez, and Laurie Rothhaus. We have worked with Mark Kostin and Skip Hanson to develop our personalized improvement plan. The League would like to see Campbell High School develop a plan to get hand-held devices into the hands of all incoming freshmen in the fall of 2016.

The 2014 graduation ceremony was impressive. Speakers included Valedictorian Benjamin Billings, Salutatorian Leah Stagnone and Class President Matthew Woods. Due to weather, the graduation ceremony was held in the gymnasium. It was a wonderful celebration of student achievement. The members of the Class of 2014 commented in their Senior Exit Survey on the high quality of their education and their respect for their teachers. The Campbell



NEW ENGLAND
ASSOCIATION
OF SCHOOLS
AND COLLEGES
ACCREDITED MEMBER

High School students continue to garner special recognition in the school's three A's of Academics, Arts, and Athletics.

On Friday June 13, 2014, 101 students graduated from the Class of 2014. Of these graduates, 80% will attend a two or four-year college, 6% entered into the military and 13% entered the workforce. CHS had two seniors who did not graduate in June 2014, one of which who graduated in August and the other student is expected to graduate in January 2015. CHS had an additional six students graduate from Londonderry in June of 2014. 50% of the graduating class was part of the New Hampshire Scholars program. On the Senior Exit Survey, 76.3% of graduates rated the counseling department as "excellent or good" in college planning and prepping for life after high school. 80.2% of students rated their high school education as excellent or good.

There are 114 students in the Class of 2015. Currently, 75% (of the Class of 2015) has applied to college. Forty-eight (48) of those seniors have already received acceptance letters. Accepting colleges include: Eckerd, Coastal Carolina University, The University of Tampa, University of New Haven, Nova Southeastern University, Florida Institute of Technology, Virginia Military Institute, Syracuse University, UNH, Roger Williams, The University of New England, Quinnipiac University, SNHU, Wentworth Institute of Technology, Saint Anselm College, Saint Michael's College, Franklin Pierce, Nichols College, Colby-Sawyer College, Lasell College, Johnson & Wales, Assumption College, WPI, UMass Lowell, Merrimack College and Hofstra University (to name a few).

After spending the past five years as a library aide, Michelle Vecchiarello joined the school counseling department as the administrative assistant. She has been an outstanding addition to the team. Additionally, Kathy Shoemaker is completing an internship in the counseling department this year. She has been working with students on an individual, weekly basis and also has been assisting students with logging onto Naviance.

Parents and staff continue to receive weekly, informative emails on Mondays from Director Callinan. Through the weekly communication, more parents and students have learned about and attended college representative visits, as well as college information evenings. Additionally, the guidance webpage has been enhanced to include a college planning guide for all CHS students, as well as information on all relevant guidance-related topics.

There is now more encouragement for sophomores to take the PSAT exam. In past years, the PSAT exam was encouraged for only juniors. It is the hope that having students take the PSAT two times will improve the overall SAT scores. The guidance department now oversees the NH Scholars Program, VLACS scheduling and Running Start/Dual Enrollment programs.

The Counseling Department hosted the second Career Fair on November 25th, 2014. All students were given the opportunity to listen to two different speakers. Careers ranged from military to engineering to sales to the nursing/medical field. Feedback from both students and faculty was positive. Going forward, we plan to run the Career Fair on an every other year basis. The 2nd Annual Alumni Panel was held on Monday, December 22, 2014. Fourteen CHS graduates spoke to sophomores, juniors and seniors about their post high school experiences. Our alumni reported feeling prepared for college.

The guidance department has encouraged the math department to incorporate a benchmark exam at the 8th grade level to assist with proper "placement" for all freshmen. It is hoped that the benchmark exam will help to better assess student ability and help to improve students' overall math knowledge.

CHS had three students attend the St. Paul's Advanced Studies program during the summer of 2014. Attending were Franklin Ramsay, Amy Bosteels and Matthew Lepore.

Sophomore Hannah Cote has been selected as our HOBY (Hugh O'Brian Youth Leadership) representative at the May 2015 three-day seminar. Since 1958, HOBY has provided lifelong leadership development opportunities empowering individuals to achieve their highest potential. Each year, high schools from across the country send their top sophomore leader to attend HOBY leadership programs held in almost all fifty states and nine countries including Canada, Mexico, Bolivia, Argentina, Israel, Taiwan, China, Korea and, this year, Iraq. Since HOBY's founding, over 355,000 young people have attended HOBY youth leadership programs. As a 501(c) 3 non-profit organization with a small paid staff, HOBY programs are carried out by a dedicated group of over 4,000

volunteers across the country who are passionate about HOBY’s mission. HOBY has established an exceptional brand within high schools, colleges and especially among youth leaders.

Our New Hampshire Scholars initiative continues to expand. The program seeks to encourage all students to take a rigorous core curriculum over the four years spent in high school, and brings business leaders into the school to encourage students to acquire the skills and knowledge that will help them in college and careers. Students who complete the program graduate with a New Hampshire Scholars designation on their diploma and transcript. There are many college incentives for NH Scholars. Some colleges are offering NH Scholars fee waivers on applications. Several colleges and universities are providing merit-based scholarships to students who graduate with the distinction of a NH Scholar. The list of colleges participating in merit-based aid continues to increase. The guidelines and amounts are different with each institution. The Class of 2015 has fifty enrolled students and the Class of 2016 has fifty four students enrolled.

During the 2014-2015 school year, we have ninety seats utilized in Advanced Placement (AP) courses. AP Calculus is the highest enrolled course of the six courses offered. The data below shows the 5-year trends of our scores.

	2010	2011	2012	2013	2014
Total AP Students	27	54	48	36	46
# of Exams	41	84	82	77	86
AP Students with Scores 3+	18	24	21	25	29
% of AP Students w/ 3+	66.7%	44.4%	43.8%	69.4%	63.0%

Many students are taking dual enrollment courses at Campbell High School through Southern New Hampshire University and Nashua Community College. They are earning college credit in both our Honors Anatomy and Physiology and AP Environmental Science courses and we have currently received acceptance for Physics to also be added for dual enrollment.

CHS continues to support students with courses taken through the Virtual Learning Academy Charter School. VLACS is now the largest high school in New Hampshire and offers tuition free, online courses. There are thirty five CHS students currently enrolled in VLACS courses.

Our new physics teacher, Dr. Blackstone, organized Trebuchet Day. This year they launched tomatoes from McQuesten Farm at our Assistant Principal, Mike Perez. Our Physics students enjoyed making and using these machines while learning about trajectory and vectors.

Our commitment to the visual and performing arts continues to afford our students opportunities to be successful on many levels. Emily Thorpe was awarded a National Silver Medal at Carnegie Hall, for a painting titled “We are Beautiful”. That was Campbell High School’s second National Award since opening its doors!

Paula Barry and Denise Freeman facilitated the process of registering students for the Scholastic Art Awards of New Hampshire. Many of Campbell High Art Students were successful in the statewide program. Campbell High had two Gold Key recipients: Cody Jackson in Photography and Emily Thorpe in Painting. Quinn O’Connell was awarded a Silver Key in Digital Art and an Honorable Mention in Drawing. Samantha Monoxelos was awarded a Silver Key in Sculpture and an Honorable Mention for a Portfolio comprised of eight visual artworks. Emily Thorpe was also awarded a Silver Key for her Visual Art Portfolio and an Honorable Mention in Digital Art. Rebekah Gibson and Stephanie LaBatt won Silver Keys in Design. Honorable Mentions were awarded to Daria Blackman in Sculpture, Jeffrey Briggs, Molly Gillespie, Hannah Mahany and Benjamin Pinault in Digital Art. The exhibit was located at Stockbridge Theater, Pinkerton Academy in Derry, and open to the public.

Over sixty student works were exhibited at the Palette and Pancake exhibit in August during Old Home Days. Senior Samantha Monoxelos was awarded the “Best in Show” in the high school division. Campbell High has won the “Best in Show” each year of this event!

Calendar year 2014 proved to be another successful one for Cougar athletes on and off the field of play. The traditions of excellence and sportsmanship continue.

Coach Bobby Allan's second year at the helm of the Girls Varsity Basketball program proved he was the man for the job as his team won the Division III State Championship. The team was led by player of the year Hannah Neild. Alex Trevains made All-State.

Boys Varsity Basketball was runner-up again in the Division III State Tournament, losing in the finals to Conant for the second year in a row.

The Varsity Wrestling Team finished with a 14-4 record under the direction of Coach Gannon. Connor Perry, Conor Douglas and Ben Billings all achieved 100 wins for their career.

Other athletic events in the winter hi-lights include second place finishes by Grant Levasseur and Michael Douglas in the State Swim Meet, as well as strong finishes by Kim McKenna and Christina Marra in gymnastics.

NHIAA Hall of Famer, Coach Joe Raycraft's parting shot to a remarkable career was to bring home a second State Championship in Softball in as many years. Senior Brittany McNulla signed an athletic scholarship to the University of Virginia, and was named the NHIAA Player of the Year. Brittany McNulla and Hannah Neild were named first team All-State.

On the same day softball won the championship, the Varsity Baseball Team also won the State Championship on what proved to be the mostly memorable day in Campbell sports history. This was Coach Gorham's third state title at Campbell. The team was led by the hitting of Christian Bourgea and Bobby Baril.

The Varsity Track Team continues to be successful under the direction of Coach Kevin Hodge and Kelly Fraser. Outstanding performers: Sean Munnely – State Champion and winner of the Meet of Champions in the 800 Meter; Keegan Tanguay – State Pole Vault Champion.

Boys and Girls Lacrosse were added as self-funded sports and played a JV schedule the first year.

Varsity Football won their first State Championship under the direction of second-year Head Coach Greg Gush. The following players made the All-State Team: Kyle Manning, Kevin Moreau, Mike Killoran, Harrison Vedrani, Conor Gannon and Justin DiBenedetto.

Coach Bob Gannon made the transition to the Boys Soccer Team this year. The team made steady improvement but eventually lost at the state quarterfinals.

The Girls Soccer Team, under the direction of first-year coach Gary Karibian, played their best soccer late in the year but lost in the quarterfinals.

Coach Jeff O'Donnell had one golfer qualify for the State Meet and Austin Baker finished in 9th place.

Volleyball Coach Colin Walker led his team to another undefeated regular season finish. They were eliminated in the semi-final round by eventual state champion, Nute High School. The team was led by Valerie Boucher, Emma Kuczkowski and Taysia Boyson.

The Cross Country team continues to improve under the direction of Coach Kelly Fraser, finishing in the top third of all teams. The team was led by Peyton Musco, Jamie Minervini and Caitlyn Callinan.

Between 40 and 50% of our student population participate on an athletic team in any given season. Twenty-one senior athletes were recognized as scholar athletes by the NHIAA.

The Campbell High School Athletic Department continues to support Special Olympics with our efforts in the Penguin Plunge. In 2014, Campbell High School received recognition for raising the most money in Division III.

National Honor Society inducted twenty-one new members into the Passaconaway Chapter. The induction ceremony focused on the ceremonial rites, the significance of the chapter, and keynote speaker, Dr. Scott Blackstone. Dr. Blackstone made a connection to the pillars of the National Honor Society with the importance of how the students connect to everyday life. Each member is working on an individual service project and a group service project. This year they began their year with a group project, collecting toys and working at the warehouse volunteering for Toys for Tots.

After being elected in September of 2014, the Campbell High School Student Council immediately began planning our annual events, starting with the Homecoming Dance of 2014. This special event was held on a Saturday night, allowing students to sing, dance and socialize. Raising over \$2,000, the Homecoming Dance proved to be exceedingly successful.

Another successful event held by the CHS Student Council was the annual Make-A-Difference Week. This is a week-long fundraiser focused on collecting and donating nonperishable food and goods to the Litchfield Food Pantry in order to create food baskets for needy families during the holiday season. In order to gather more goods, the fundraiser is held in all three schools in the Litchfield community. As a result of our efforts, Make-A-Difference Week of 2014 successfully raised over 3,000 items!

Finishing off the holiday season, the CHS Student Council hosted both the Teacher Appreciation Breakfast and the annual Tree Lighting Ceremony before leaving for holiday vacation. On Tuesday morning before break, the Student Council rose bright and early in order to prepare a holiday breakfast, full of festive music, decorations and even stocking gifts for every faculty member. After serving the CHS faculty, the Student Council held the Tree Lighting Ceremony. This event is a fundraiser in order to raise money for a senior scholarship, and allows the community to remember and honor those who have touched our lives. It was a perfect way to end the holiday season and welcome the New Year. The Student Council is very excited to plan and hold many more events in 2015.

Thanks to generous support from the school community, grant funding and private donations, the Campbell High School FIRST (For Inspiration and Recognition of Science and Technology) team is on track for another successful season. Team "Potential Energy" competed in local and state competitions. Each year the team continues to develop and gain success. We deeply appreciate the number of parents who volunteer many, many hours to this program. Campbell High School won first place at the Granite State Regional.

The Campbell Recycling program has expanded once again. The program is now collecting pre-consumer and post-consumer food waste during lunches twice a week. The collected food waste is being used by a person who is raising pigs and uses the food waste as fodder. As of the end of December 2014, the food waste program is diverting an average of forty pounds of food waste per week from the municipal waste stream.

In October of 2014, Campbell High School participated in Red Ribbon Week, which was chaired by math teacher and S.A.D.D. Advisor, Ashley Del Greco. This prevention education event had a host of activities, including the organization of the students and staff forming a red ribbon on the athletic field for a school-wide photo. CHS hosted National Speaker Ed Gerety, who spoke with students about integrity and leadership.

I am indebted to the work of our curriculum facilitators, Heidi Paris, Cate Devine, Shawn Flynn and Patrick Keefe, as well as our librarian/media specialist Andrea Ange, and Phil Martin for their hard work in curriculum, instruction and building leadership. Our Administrative team of Mike Perez, Jodi Callinan and John Patterson is cohesive and strong.

The CHS library media center works collaboratively with teachers, students and administration to promote academic excellence in our school for all students. Librarian Mrs. Andrea Ange has welcomed a new Library Monitor, Mrs. Deborah Harris. In the library, students find information they need for research, project completion, and learn to enjoy the process of discovery. Student use of the library continues to be heavy, as they find the environment conducive to homework, with access to computers and research materials. The library will hold the annual

Academic Excellence Fair in conjunction with 8th Grade Parent Information night. Parents of incoming students found this very helpful when considering where to send their students.

The CHS Safety Committee, under the outstanding leadership of Kelly Fraser and CHS School Resource Officer, Michael Corl, continues to provide a safe learning environment for our students. We routinely practice and refine our safety programs, and consider the safety of our faculty and students as the foundation of our overall wellness.

Our gifted teachers and staff at Campbell High School continue their commitment to excellence. This year Science Teacher Chet Orban was a finalist for New Hampshire Teacher of the Year, Denise Freeman was selected the New Hampshire Art Teacher of the Year, and Shannon Szepan was honored as the New Hampshire Health and Physical Education Teacher of the Year. Each of these teachers represents the dedication of our entire teaching staff. It is critical that we retain a high quality teaching staff because research confirms this is the most important resource in our school district.

While there is so much to be proud of already at Campbell High School, we will continue to focus on improvement. Seeking high achievement for all students remains our constant purpose. We are very pleased with our action planning using Global Best Practices and our consistent improvement in standardized tests in all areas. Our greatest indicator, I believe, is our national recognition using data that shows our students are graduating from competitive colleges within four years. I wish to thank our administrative assistants, Cheri Pitrone, who was named NHASP Administrative Assistant of the Year, Christine Ferraro, Patricia Waggoner, Michelle Vecchiarello, Dawn Miller, and Deb Harris, as well as our custodians and food service staff for their continuous hard work and dedication. A special note of appreciation goes out to Sue Ayer who dedicated many years of valuable service to our school. I'd also like to thank the volunteers from Friends of Music, with special recognition to Russell Snyder, Norma Oakes, Kathy Snyder and Heather Stagnone; Athletic Boosters, Kathy Dyer and Cara Gannon; PTO, Janice Hood, Bonnie Cavanaugh, Ruth Christino and so many others who have helped out in so many ways, for their interest and support. Our parent coffees are well attended and the dialog supportive, insightful and helpful. It is the students at Campbell High School who make this job worthwhile. I would like to recognize the high quality work, all of their outstanding accomplishments and deep commitment to our learning community.

I also wish to thank the Litchfield School Community. It is an honor to serve the Litchfield School District. Together we are making a difference and keeping students a priority.

Respectfully submitted,

Laurie A. Rothaus
Principal

Campbell High School Staff 2013 - 2014

<u>Last Name</u>	<u>First Name</u>	<u>Postion</u>	<u>Grade</u>	<u>Salary</u>
ANGE	ANDREA	LIBRARIAN	M	\$66,388.00
ANGELINI	DIANE	TEACHER HS MATH	M	\$51,985.00
BAKER	RACHEL	NURSE	B/RN	\$46,644.00
BALLOU	JUSTIN	TEACHER HS SOCIAL STUDIES	B	\$43,750.00
BAMFORD	ELIOT	TEACHER SPECIAL EDUCATION	M	\$61,937.00
BARRY	PAULA	TEACHER TECH EDUCATION	B	\$40,857.00
BLACKSTONE	SCOTT	TEACHER HS SCIENCE	M	\$42,744.00
BOURASSA	DANA	TEACHER BUSINESS 50%	M	\$32,444.00
BROWN	ERIN	TEACHER HS ENGLISH	M	\$53,644.00
BURNS	AIMEE	TEACHER HS ENGLISH	B	\$52,430.00
CALLINAN	JODI	DIR HS GUIDANCE	M	\$68,100.00
CAWLEY	MATTHEW	TEACHER SPECIAL EDUCATION	M	\$55,009.00
CHAUVETTE	CAITLIN	TEACHER FRENCH 50%	B	\$17,535.00
COOPER	NATHAN	TEACHER HS SOCIAL STUDIES	B	\$40,834.00
DAVIS	HEATHER	TEACHER SPANISH 67%	B	\$37,064.40
DEL GRECO	ASHLEY	TEACHER HS MATH	M	\$48,667.00
DELEAULT	JILL	TEACHER MUSIC	M	\$51,985.00
DEVINE	CATHERINE	TEACHER HS SCIENCE	M	\$64,888.00
FLYNN	SHAWN	TEACHER HS MATH	M	\$63,437.00
FREEMAN	DENISE	TEACHER ART	M	\$66,388.00
GINGRAS	DAVID	TEACHER HS SOCIAL STUDIES	M	\$48,667.00
GNAEGY	LYNN	TEACHER FACS	M	\$63,437.00
GORMAN	CATHERINE	TEACHER HS MATH	M	\$64,437.00
GRANT	LESLEIGH	TRANSITIONAL SPECIALIST	M	\$63,437.00
HICKS	WILLIAM	STUDENT SUPPORT COUNSELOR	M	\$67,388.00
JOHNSON	MAGDALA	TEACHER HS MATH	B	\$37,963.00
KEEFE	PATRICK	TEACHER HS ENGLISH	M	\$55,304.00
KILGORE	KAREN	TEACHER HS SCIENCE 50%	B	\$25,100.50
MARTIN	PHILIP	TEACHER MUSIC	M	\$64,437.00
MCDONOUGH	SHAWN	TEACHER COMPUTERS	M	\$65,908.00
MILLS	JAROD	TEACHER HS PHYSICAL ED 50%	M	\$23,679.37
MOODY	LARA	TEACHER HS SCIENCE 45%	M	\$18,913.05
MOWER	CHARLES	TEACHER TECH EDUCATION 62.5%	TECH	\$26,439.38
O'KEEFE	MICHAEL	TEACHER HS SCIENCE 50%	M	\$29,311.00
ORBAN	CHESTER	TEACHER HS SCIENCE	M	\$67,388.00
PARIS	HEIDI	TEACHER HS SOCIAL STUDIES	M	\$47,007.00
PARKER	DAWN	TEACHER SPECIAL EDUCATION	B	\$45,196.00
PARSONS	JEFFREY	GUIDANCE COUNSELOR	M	\$64,437.00
PATTERSON	JOHN	DIR OF HS ATHLETICS	M	\$71,500.00
PEREZ	MICHAEL	ASST PRINCIPAL HIGH SCHOOL	M	\$81,413.00
PERREAULT	DENNIS	TEACHER HS SOCIAL STUDIES	M	\$66,388.00
POTHIER	WILLIAM	TEACHER HS SCIENCE	M	\$63,408.00
POTTER	MEREDITH	TEACHER HS ENGLISH	M	\$59,779.00
RAYMOND	WILLIAM	GUIDANCE COUNSELOR 50%	M	\$31,704.00
ROMEIN	KIRK	TEACHER ART	B	\$49,536.00
ROTHHAUS	LAURIE	PRINCIPAL HIGH SCHOOL	M	\$99,477.00
SCARELLI	ALEX	TEACHER HS ENGLISH	M	\$41,557.00
SZEPAN	SHANNON	TEACHER - PHYSICAL ED	M	\$56,963.00
TARDIF	RAE	TEACHER SPANISH 60%	M	\$36,168.60
UMPIERREZ	NATALIA	TEACHER SPANISH	B	\$37,963.00

Campbell High School Class of 2014

Cody James Alward
Steven Elliott Amadio
Jonathan Ban
Heather Lynn Baron^{^*}
Benjamin Ross Billings^{!#^*+}
Casey E. Bissett
Daria Teele Blackman⁺
Aaron Spenser Bonneau^{^*}
Christian G. Bourgea
Nathan D. Brunelle
Vincent R. Bucci[^]
Jake Michael Bumbaca
Joseph Michael Carter
Savannah Rose Cavanaugh^{^*}
Madison Casey Corbeil^{^*}
Kalie Sue Cordeiro
Allison Marie Couch
Rachael L. Craig[^]
Sydney Lea Crema
Lauren Ellen Croteau
Steven James Croteau
Emily Beth DeBaker[^]
Saphron Lynn Dierauer
Conor Edward Douglas
Heather L. Dow
Trevor Real Duquette
Trevor Nathaniel Famisan
Adorjan Pal Fekete[^]
Gabrielyl Rosemary Figlioli
Erin Paige Frost^{^*}
Kian Mykal Fuertes[^]
Nicholas D. Gagne
Jessica Lee Gerard
Rebekah Kelley Gibson

Molly Elizabeth Gillespie^{!#^*}
Krysten Noel Gouveia[^]
Jessica Simone Greene^{!#^}
Drake A. Hagenow
Brianna Lucinda Hardy^{^*}
Samuel Paul Harvey[^]
Caitlin Morgan Heaton^{^*}
Brian Patrick Hennigan
Randy David Jack
Cody Richard Jackson
Cameron Michael Jordan
Erin L. Kelley^{^*}
Stephanie E. LaBatt[^]
Molly Catherine LaBonte
Rebecca Jeanette Landrau^{!#^*}
Lauren Kelly Lantagne^{^*}
Nicole Ann Lavachia^{!#^*}
Amanda Irene LeBel^{!#^}
Courtney Elise Leonard^{!#^}
Holly Nichole Lesperance[^]
Joshua David Letourneau
Kayla Nichole Littlefield
Samuel Michael Mahoney[^]
Rachael E. Maurais^{^*}
Andrea Nicole McCarthy
Elizabeth Lynn McGregor[^]
Christian John McKenna[^]
David Matthew McKenney[^]
Emily Maire McLaughlin
Brittany Jo McNulla^{!#^}
Jacob James McQuesten
Emily Lilla Meagher
Makayla Victoria Michon

Amanda Elisabeth Grace Miller^{!#^*}
Samantha Anne Monoxelos
Alec M. Mosnicka
Steven C. Murnane, Jr.
Harry Lee Nordyke III^{!#^*}
Patrick James O'Mara
Benjamin David Page
Cassandra Nicole Page
Emily Jean Paquin^{^*}
Jacob Edward Parzych^{!#^*}
Ryan Donald Perigny^{^+}
Connor Andrew Perry[^]
Andrew Pendleton Picard^{!#^*+}
Benjamin Patrick Pinault[^]
Eunice L. Portillo
Devin Connor Quinn
Rebecca Kathryn Rand[^]
Austin C. Rodrigue
Meredith Ann Roman
Markus Andreas Rothacker^{!#^*}
Connor James Sahlin
Morgan Paige Scott[^]
Chantal Marie Simard[^]
Troy Anthony Snyder
Leah Marie Stagnone^{!#^*+}
Kendra Marie Syphers^{^*}
Keegan Patrick Tanguay[^]
Emily Christine Thorpe^{!#^}
Alexandra Marie Trevains^{!#^+}
Shelbie Irene Trompke[^]
Angela Jordan Valenti^{!#^*+}
Matthew J. Vass
Travis James Ventura
Matthew S. Woods^{^*}

Valedictorian – Ben Billings

Salutatorian – Leah Stagnone

!Top Ten ^New Hampshire Scholars *National Honor Society +Student Council
#Academic Excellence Honors

2014-2015 LITCHFIELD SCHOOL DISTRICT CALENDAR

School Board Approved 4/9/2014

AUGUST 2014				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

13 New Teacher Orientation

26-28 Teacher Workshop

FEBRUARY 2015				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

23-27 Winter Recess - NS

15 days

SEPTEMBER 2014				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Labor Day

2 1ST Day of School

21 days

MARCH 2015				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

10 Teacher Workshop – NS

21 days

OCTOBER 2014				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

13 Columbus Day - NS (observed)

15 ALL SCHOOLS 2 HOUR DELAYED OPENING

22 days

APRIL 2015				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

15 ALL SCHOOLS 2 HOUR DELAYED OPENING

27- May 1 Spring Recess - NS

18 days

NOVEMBER 2014				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

4 Teacher Workshop

11 Veterans Day – NS

14 Parent/Teacher Conf.-NS

26-28 Thanksgiving Recess

14 days

MAY 2015				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1 Spring Recess (cont.)– NS

14 Senior Project Evaluation – Early Release for CHS Grades 9, 10, & 11 –12:30pm

25 Memorial Day - NS (observed)

19 days

DECEMBER 2014				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

10 ALL SCHOOLS 2 HOUR DELAYED OPENING

24-Jan 2 Holiday Recess - NS

17 days

JUNE 2015				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

12 Graduation (Tentative)

18 Last day of School for Students (tentative)

24 Last day with 4 non-blizzard bag snow days

14 days

JANUARY 2015				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2 Holiday Recess cont. - NS

19 Martin Luther King, Jr. Day - NS

19 days

NOTES:

- Shaded Days and NS = No School
- 2 HOUR DELAY ALL SCHOOLS October 15, DECEMBER 10 & April 15
- Early Release CHS Grades 9, 10 & 11 Only – 12:35 pm

Snow days will be made up at end of school year (June)

SEPT thru JAN - 93 DAYS FEB thru JUNE - 87 DAYS
 180 Total Student School Days – 190 School, Snow & TW Days

Please Mark Your Calendar: Voting Day March 10, 2015

LITCHFIELD SCHOOL DISTRICT

ENROLLMENT - PROJECTIONS ELEMENTARY

Grade	Enrolled October 1, 2013	Enrolled October 1, 2014	Projected September 2015
Pre	32	34	33
Kindergarten	56	73	58
1	75	78	70
2	98	75	79
3	108	98	78
4	103	105	96
Total	472	463	414

ENROLLMENT - PROJECTIONS MIDDLE SCHOOL

Grade	Enrolled October 1, 2013	Enrolled October 1, 2014	Projected September 2015
5	119	103	108
6	111	118	105
7	122	110	114
8	139	124	118
Total	491	455	445

ENROLLMENT - PROJECTIONS HIGH SCHOOL

Grade	Enrolled October 1, 2013	Enrolled October 1, 2014	Projected September 2015
9	112	140	121
10	142	107	135
11	117	139	105
12	103	113	131
Total	474	499	492

**Combined
Totals**

1437

1417

1351

**LITCHFIELD SCHOOL DISTRICT
DELIBERATIVE SESSION
February 8, 2014
The State of New Hampshire**

Time, Place: The meeting was called to order at 10:00 a.m. in the Campbell High School Auditorium.

Present: Moderator, Mr. John G. Regan, presiding.

School Board members: Mr. Derek Barka, Chair; Mrs. Patricia D'Alleva, Vice Chair; Mr. John York; Mr. Dennis Miller and Mr. Brian Bourque.

Dr. Brian Cochrane, Superintendent of Schools; Mr. Frank Markiewicz, Business Administrator; Michele E. Flynn, School Board Administrative Assistant; Ms. Lynn Baddeley, School District Clerk; Peter Phillips, Attorney for the District.

Mr. Tom Lecklider Litchfield Middle School Principal; Mr. Scott Thompson, Griffin Memorial School Principal; Mrs. Laurie Rothhaus, Principal, Campbell High School.

Budget Committee members: Mr. Andrew Cutter, Chair; Mr. Ray Peeples, Vice Chair; Mr. Chris Pascucci; Mr. William Spencer; Mrs. Cynthia Couture, Mr. Dan Vaillancourt, Mr. John Brunelle (Selectmen's Representative).

Ballot clerks: Mrs. Trisha Regan

Mr. Regan invited members to join him in the Pledge of Allegiance.

Mr. Regan introduced Mr. Phil Reed, Vice Moderator, and reviewed the Moderator's rules and protocol for the Deliberative Session according to state law.

Mr. Regan introduced Mr. Derek Barka, School Board Chair. Mr. Barka introduced School Board members, SAU staff, and attorney.

Mr. Regan introduced Mr. Ray Peeples, Chairman of the Budget Committee. Mr. Peeples introduced Budget Committee members.

Mr. Regan announced that elections will be held on March 11, 2014 from 7:00 am – 7:00 pm at CHS.

Note: The order of business of the Deliberative Session is sometimes conducted out of the warrant articles' numeric sequence. Recording activity in chronological order would make the minutes difficult to follow; therefore, the articles will be listed, with action taken thereon, in the order in which they were listed on the warrant.

As is customary, Mr. Regan asked voters if they were in favor of allowing non-voters and employees of the school district who were in attendance to comment during the meeting.

The majority was in favor of allowing non-voters and/or employees of the district to comment during deliberative session by voice vote.

Mr. Regan read Article A.

ARTICLE A.

To elect by ballot the following School District Officers:

<i>School District Moderator</i>	<i>3-Year Term</i>
<i>School District Treasurer</i>	<i>3-Year Term</i>
<i>School District Clerk</i>	<i>3-Year Term</i>
<i>School Board Member</i>	<i>3-Year Term</i>

The Moderator opened discussion of Article A.

Hearing no discussion, the Moderator indicated **Article A stands as written.**

Mr. Regan read Article 1 and indicated that Mr. Markiewicz and Mr. Barka would speak to the article.

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty Million, Nine Hundred Thirty One Thousand, Twenty Four Dollars and Fifty Seven Cents (\$20,931,024.57)? Should this article be defeated, the default budget shall be Twenty Million, Eight Hundred Four Thousand, Five Hundred Fifty Nine Dollars (\$20,804,559) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

This Article has an estimated tax impact of \$0.27 and was recommended by the School Board by a vote of 4-0-0 and recommended by the Budget Committee by a vote of 8-0-0.

Mr. Markiewicz announced the detailed budget is available on the district website. He presented the function summary and explained that the function summary describes activities for which a service or material object is appropriated and expensed. He presented the object summary and explained it is a breakdown by specific expenditures for services and commodities.

Mr. Markiewicz provided a clarification regarding an article in the HLN that misstated the tax impact of the town budget. He noted that the article stated the impact would be \$1,200 on a home valued at \$300,000. Mr. Markiewicz clarified that if the town and school budgets and all

LB

warrants were approved, the town tax impact would be \$0.37 and the school tax impact would be \$0.60, for a total combined tax impact of \$0.97.

Mr. Markiewicz presented recommended appropriations, which are made up of three major components: General Fund Operating budget, Food Service and Federal Funds. He noted the difference between the FY14 and FY15 budgets is a reduction of \$59,566. He indicated that the general fund takes up 94% of the budget, Food Service and Federal Funds take up 3% each.

Mr. Barka presented the major increases of the FY15 budget, which include:

- Increases in health and dental insurance of \$125,000 or 8.4%
- Increases in paraprofessionals and monitors salaries, which are IEP driven
- Increases in furniture and equipment: GMS computer lab, a mower in Buildings and Grounds, and cafeteria tables.
- Increase in transportation as the contract expired and a 25% increase is expected. Mr. Barka explained that we are tied into a rate with Nashua and they have decided to go out to bid for transportation. He noted without Nashua's business First Student's rates would increase 25%. Mr. Barka indicated as of last week, there have only been 2 bids for transportation in Nashua.
- Increase in Catastrophic Aid \$48,808
- Increase in Medicaid Distribution \$32,000.

Major decreases include:

- Decrease in the principal bond on CHS
- Decrease in handicapped tuition for students placed out of district
- Decrease in teaching staff at GMS (grade 2 teacher reduction due to a decline in enrollment)
- Decrease in the overall budget
- Decrease in Kindergarten Aid as we are no longer eligible (\$86,250)
- Reduction in Adequacy Aid (\$117,512) due to declining enrollment and a change in the distribution formula.

Mr. Barka presented the FY15 Default Budget, which totals \$20,804,559; a difference of \$186,032 from FY14.

Mr. Regan opened the floor for questions and comments.

Mr. Rich Lascelles, 236 Charles Bancroft Hwy, made a motion to amend the FY15 operating budget bottom line to \$20,931,025.57, increased by \$1.00, for Adult Education.

The motion was seconded.

Mr. Lascelles commented that Adult Community Education was offered at CHS until two year ago. He noted that the expenditures outweighed the revenue for the program because of an administrative fee. He indicated that he would like to revive the program without the administrative fee without impact to the budget. He expressed strong support for the program as it offered a variety of courses to community and staff members alike. Mr. Lascelles commented

that by adding \$1.00 to the Adult Community Education line in the budget, the self-funded program can again be offered.

Mr. Barka commented that Mr. Lascelles' motion needs to be modified to add the funds to that specific line.

The motion failed by voice vote.

Mr. Rich Lascelles made a motion to add \$1.00 to account 1601, Community and Adult Education.

The motion was seconded.

Jason Guerrette, 11 Perry Court, commented that he understands the program was part of the budget in the past. He suggested that programs can still be offered for Adult Education by using the Community Use of Facilities form to schedule events in district facilities.

Mr. Lascelles acknowledged Mr. Guerrette's suggestion and indicated that he would just like to revive the program without the administrative fees.

Dr. Cochrane commented that the Adult Education program was a successful program. He indicated that the structure of cost was affected by administrative fees. He explained that if the cost is higher than the revenue from enrollment, then the program is not successful. Dr. Cochrane indicated that if the program is revived, we will try to support the administrative piece through the SAU office.

There was some confusion regarding how the motion should be worded. Mr. Lascelles was directed by legal counsel to amend the budget and specify in that motion where the funds should be allocated.

The motion was declined by the Moderator.

Mr. Rich Lascelles made a motion to amend the bottom line of Article 1, FY15 Operating budget, to \$20,931,025.57, increased by \$1.00 for Adult Community Education.

The motion was seconded.

Bill Spencer, 9 Cranberry Lane, asked if the allocation of the funds does not have to be identified, then why add \$1.00 to the bottom line.

Laura Gandia, 3 Chamberlin Drive, agreed with legal counsel that funds can be added to the bottom line, but not to a specific account. She commented that the School Board has more discretion whether or not to fund that account.

The Moderator agreed.

Phil Reed, 7 Forest Lane, was concerned that if the proposed increase is not allocated in the budget to the particular line item, then you cannot spend in that line. He commented if we do not identify where the funds are to be allocated we are not opening the door to revive the program.

Keri Douglas, 9 Pheasant Street, commented that it is a great idea, but should have been brought forward in a warrant article. She questioned if adding to the budget is the best process for this motion.

Phil Reed, 7 Forest Lane, asked what happened to the senior mentor program at CHS, which he was involved in for many years.

Mr. Miller indicated that the program faded away.

Mr. Regan commented that the motion to increase the bottom line can be accepted and then it is the School Board's discretion where to allocate the funds.

Robin Corbeil, 4 Nesmith Court, asked if a citizen can donate \$1.00 to the bottom line budget.

Mr. Barka indicated that is not possible since the funds have to be appropriated into the bottom line.

Vote on a new bottom line for the FY15 Operating budget of \$20,931,025.57: passed by voice vote.

Dennis Miller, 37 Wren Street, made a motion to amend Article 1, FY15 Operating budget, for a new bottom line of \$20,974,688.57, increased by \$43,663.

The motion was seconded.

Mr. Miller commented that we have a contract with First Student that will expire this year. He explained that the School Board added 25% to the transportation line in the FY15 Operating budget to cover the expected increase, which was reduced by the Budget Committee. He noted this increase brings us to the original expected increase in transportation.

Jason Guerrette, 11 Perry Court, asked how much of that increase is allotted for special education transportation.

Mr. Barka indicated that \$7,458 is allotted for special education transportation.

Mr. Guerrette asked if the Special Education Capital Reserve can be used for that portion.

Mr. Barka commented if the School Board votes to approve the use.

Mr. Miller commented even if we used funds from the Capital Reserve account we cannot exceed the bottom line of the budget.

Laura Gandia, 3 Chamberlin Drive, commented that the Budget Committee received the budget and reduced the funds for transportation, then the School Board voted to accept that budget. She indicated that she was trying to understand why now someone wants to add back the increase.

Mr. York explained that we are tied to the cost of transportation with Nashua. Nashua went to bid for their transportation contract. He indicated that the district was informed that there would be a 25% increase in transportation for next year. Mr. York commented that the School Board approximately \$90,000 to transportation for the anticipated increase, but the Budget Committee reduced it by approximately half. He noted that it is simply requested that the increase is added back to the budget.

Chris Pascucci, 12 Colonial Drive, asked for all School Board members to provide input on Mr. Miller's motion.

Mr. Barka commented it was clear that transportation costs may increase 25%.

Mr. Miller commented that it was agreed that if the 25% increase was added to the budget and the transportation costs were not going to increase 25%, it could be decreased at Deliberative. He noted that the Budget Committee reduced it in half. Mr. Miller indicated he believes the increase is warranted.

Mr. York agreed with Mr. Miller's report regarding what occurred during the budget process. He indicated he supports the increase.

Mr. Bourque agreed that money is needed for transportation.

Mrs. D'Alleva commented that she was not present at the meeting when the warrant article was voted. She indicated that when the increase was discussed during the budget process, she did not support the higher increase.

Jason Guerrette, 11 Perry Court, asked about ridership for the high school and asked if the cost per student for transportation at CHS can be calculated.

Mr. Barka indicated it would be difficult.

Mr. Guerrette commented that high school students pay for transportation as do taxpayers.

Mr. Barka commented that high school students presently pay for transportation. He indicated we are not asking to increase services, only to sustain what we have.

Bill Spencer, 9 Cranberry Lane, asked if the increase would be included in the Default budget.

Mr. Barka replied that it would not be included in the Default budget.

Mr. Spencer asked if the Default budget would increase by the amount in Mr. Miller's motion.

Mr. Barka indicated that the Default budget would not increase.

Andy Santom, 4 McQuestin Circle, commented we are not required to bus high school students, but are required to bus high school athletes.

Mr. Barka confirmed Mr. Santom's statement.

Dr. Cochrane commented that the ridership at CHS is lower than at the other schools. He noted we have a certain number of buses and costs included drivers, gas, the bus and certain other costs. He indicated that the district is trying to reduce one bus to lower costs, but it will not be a substantial cost savings.

Mr. Pascucci commented that we do not know if the cost is actually increasing by 25%. He noted that the difference between the operating budget and the default budget is approximately \$130,000. He asked people to keep in mind these are separate issues. He commented that if we add another \$40,000 to the operating budget, people will be more likely to vote for the default budget.

Vote on a new bottom line for Article 1, FY15 Operating budget, of \$20,974,688.57: passed by hand vote.

Mr. Regan indicated that Article 1 will be amended to reflect that the new bottom line for the FY15 Recommended Operating budget is \$20,974,688.57.

Hearing no further amendments or discussion, Mr. Regan indicated that **Article 1 stands and will appear on the ballot as amended.**

Mr. Regan read Article 2 and indicated that Mr. Barka and Dr. Cochrane would speak to the article.

ARTICLE 2

To see if the Litchfield School District will vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School District and the Litchfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

<i>Year</i>	<i>Estimated Increase</i>
<i>2014-2015</i>	<i>\$ 213,383</i>
<i>2015-2016</i>	<i>\$ 195,737</i>
<i>2016-2017</i>	<i>\$ 175,545</i>

and further to raise and appropriate the sum of Two Hundred Thirteen Thousand Three Hundred Eighty Three Dollars (\$213,383) for fiscal year 2015, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

LB

This Article has an estimated tax impact of \$0.26 and was recommended by the School Board by a vote of 4-1-0 and was not recommended by the Budget Committee because of a tied vote 4-4-0.

Mr. Barka spoke to the article. He indicated that the School Board and LEA spent much time working on a new agreement. He noted in January the LEA ratified the agreement and the School Board accepted the agreement. Mr. Barka commented that it is a three-year agreement in which the School Board tried to realize healthcare cost savings. He indicated that teachers have not had a contract in two years, as well as three years out of the last five. Mr. Barka presented a teacher salaries cost analysis that reflected many teachers fall into an income level equivalent to that for eligibility for free/reduced lunch. He presented a graph indicating that historically wages have fallen in the last five years. Mr. Barka stated that there have more increases to health insurance than salaries, which is a paradigm the School Board is trying to reverse.

Mr. Barka indicated that negotiation objectives include:

- Existing teachers sick days to 12 starting in 2016-17
- New hires to receive 10 sick days cumulative to 110 beginning in 2016-17
- Change to the Reduction in Force (RIF) language which allow the district to keep the best teachers regardless of whether or not they have achieved continuing contract status.

He commented the main objective is to keep teachers in front of our students longer.

Mr. Barka explained salary schedules and how a newly hired teachers is placed on that scale. He noted when hired, an educator is placed on a “ladder” or grade level based upon their degree status. Within that ladder, they are placed on a step based upon their years of experience. Each year with a contract, teachers move up one step on the experience scale.

Mr. Barka explained that with the new agreement, salary schedules will be modified as follows:
Year 1 2014-2015

Schedule Modification – slide schedule 1 Step Up

- Remove 1st step (old Step 2 becomes Step 1)
- Add new 15th Step

Each teacher receives a step, with the end result as follows:

- Staff members “On the schedule” (not top) receive an increase equal to two steps.
- Staff Members on top step receive an increase equal to 1 step.

Benefits

- Schedule\starting salary is more competitive.
- Staff on the schedule have a more competitive wage.

Year 2 2015-2016

- On Schedule: Move up 1 Step
- Top Step Modification:
 - ½ a step increase + \$300
 - NOTE:
 - In year 16-17, top step will receive second half of step.

MB

Year 3 2016-2017

- Schedule Modification - Similar to year 1
 - Slide schedule 1 Step Up
 - Remove 1st step (old Step 2 becomes Step 1)
- Add new 15th Step + \$300
 - This is only half a step + 300
 - Second half from year 2015-2016
 - Top step receives (1 step + \$600) over years 2 and 3
- Teachers do NOT move a step
 - Increase is equal to 1 step for teachers on the schedule.

Mr. Barka indicated that the cost of the contract over three years is \$584,565. He provided a comparison of contact costs before and after healthcare savings:

- Year 1 total increase: \$421,489
- Year 1 total after estimated healthcare savings: \$213,383
- Year 2 total increase : \$212,737
- Year 2 total after estimated healthcare savings: \$195,637
- Year 3 total increase: \$192,645
- Year 3 total after estimated healthcare savings: \$175,545.

Mr. Barka indicated that non-LEA employees will receive the same health plan, which will result in more savings across the district.

Dr. Cochrane made the following statements: Children are what schools are all about. We want quality teaching for all of our students. The School Board and Budget Committee ensure that goal. For the last two years, the School Board's stated goals have been about allocating resources to maintain quality teaching and instruction. Salaries for teachers have been flat for five years while the contribution to the Retirement System has increased 2%. According to the RSA, the District is locked into an existing healthcare plan and the healthcare trajectory is only going to get worse if we stay locked into this plan. Teacher salaries are in a disproportionate rate with healthcare rising. We want to reverse this trajectory and put less money into the health insurance company's pocket. There is concern when someone is teaching in a district where there are no step raises. These teachers are losing money each year there is no contract and we have many quality teachers in this district. If people are continually held back through the lack of wages, we lose the ability to retain happy, successful people. This contract ensures lower separation pay at the end of the contract, more time in front of students, stronger standards by the district and savings in healthcare. If this contract is not approved by the voters or the existing situation continues, we will lose many quality teachers to other district. This contract will help teachers continue to make a difference.

Mr. Barka invited Carolyn Leite to talk about the teachers' point of view.

Ms. Leite made the following statements: The teachers are looking for a contract for the future and not for the here and now. The children are the future. Children deserve to have highly motivated and qualified teachers every day. We were looking at our salary structure and those

around our district. We wanted to increase starting salaries to attract good teachers. Our other objective is to maintain the great teachers we currently have in our district. Many teachers in our district have received prestigious awards. The combination of young innovative teachers with old innovative teachers results in getting the best of everyone in front of the children. We wanted to maintain a good quality health insurance, but realize savings for the district. This is a well negotiated contract that resulted from a long and interesting process. She is looking forward to working with the School Board, the district and community groups to help explain the process if necessary.

Mr. Barka commented as a School Board and community we want to improve rigor and test scores. Much has been spent on new technology and curriculum. He noted that we want to put the money into teachers to help make a difference.

Phil Reed, 7 Forest Lane, commented that people are going to vote on this article and see only the dollars associated. Many were not here to hear that this is not about the cost of the contract. He indicated that there are savings and concessions the teachers made of which they will not be aware. Mr. Reed commented we that have attended can make an informed decision, but because of SB2, many will vote uniformed.

Christine Lepore, 17 Greenwich Road, commented that she is a recent CHS graduate in her first year of college at a rigorous school. She indicated that she is indebted to the teachers she had in Litchfield because they instilled in her a love for learning and a good work ethic. She commented that teachers deserve recognition and appreciation for providing a valuable service everyday and it is time for the community to show support.

Jason Guerrette, 11 Perry Court, commented that he respects Mr. Reed and enjoys his comments. He noted that Mr. Reed echoed much of what Mr. Guerrette wanted to say. He indicated that the problem is not "selling" the contract to the people that attended today, but to the average person who is not going to hear what has been said. Mr. Guerrette suggested if you want to fix the problem, you have to provide a product the people are able to support. He noted that we are providing a product the consumer is not buying. He indicated that he is not convinced we are providing the community with a product they can support. He commented that everyone in the community feel they are paying more for their own healthcare. He asked how a person in our town feels about healthcare plan that provides savings.

Ms. Leite indicated that copays are increasing with the new healthcare plan and premiums are lower. She noted that the employee contribution is also increasing and the district's contribution is decreasing.

Robin Corbeil, 4 Nesmith Court, commented that all people in town do not feel the way Mr. Guerrette described. She noted that some may feel that way, but not all. She indicated that people in town recognize that teachers are paid differently than in the private sector. Mrs. Corbeil commented that teachers go into that field knowing the salaries are different than the private sector. She indicated that if people understand there are healthcare savings they would support the contract.

Michael Caprioglio, 12 Brady Court, asked why the Budget Committee is not supporting the teachers' contract.

Chris Pascucci commented that there is savings in the growth of the health policy. He indicated that the reason he voted to not support it was the overall cost. He noted that the Budget Committee has no say in negotiations. Mr. Pascucci agreed that teachers deserve a raise as we have excellent teachers. He commented as a Budget Committee member his role is to balance the data and look at all aspects. He indicated that he supported the contract last year with a smaller cost, but the contract was not approved by the voters. He commented that the Budget Committee received information regarding the contract late this year. Mr. Pascucci commented that he considered supporting a two year contract, PPACA impacts, and what the taxpayers can afford. He noted that working with Dr. Cochrane was wonderful this year as he sets priorities, but he believes there is too much in the contract.

Mr. Spencer commented that the Budget Committee received the contract proposal at the meeting before the hearing. He indicated that the Budget Committee had a short discussion and asked some questions, then voted their recommendation. Mr. Spencer mentioned that the original vote on the article was 4 in support, 1 opposed and 3 abstained. He noted that between that meeting and when the Budget Committee voted he asked questions and received answers. The Budget Committee met after the hearing and Mr. York asked if the three members who abstained would state their position. Mr. Spencer indicated that based on the position, he voted to oppose because there was not enough information. He commented that a 20 page presentation was provided today, which would have been helpful to the Budget Committee at the time they were voting. He indicated that Mr. York insisted the Budget Committee revote, which resulted in no recommendation on the article.

Ray Peeples agreed with Mr. Spencer and commented his position was the same. He noted that he initially abstained because he likes to take thoughtful time in consideration prior to a vote. He indicated that the movements in steps and increases are too much in one year, although the healthcare savings are excellent. Mr. Peeples commented he would like to see a contract that secured healthcare savings one year and secure salaries the next. He mentioned that the Cadillac clause of PPACA will be implemented in 2018 and contains a 40% impact. He noted that his vote was to oppose because the contract is more than the town can afford.

John York commented that he listened to the Budget Committee members who opposed the contract and believes they are misrepresenting what occurred. He indicated that the School Board and Administration were prepared to answer any and all questions they may have had. He noted that the Budget Committee voted on January 16 and had until January 23 to revote. Mr. York indicated that the information was available, but they asked no questions. He commented that the School Board believes the voters needed to have the Budget Committee on record. Mr. York mentioned there are other towns in New Hampshire where contracts were approved during which the Budget Committee held special meetings to ask questions in order to vote. He indicated that the information was available, but no questions were asked.

Ray Peeples responded in rebuttal. He commented that for the most part, the Budget Committee asked questions. He noted that the contract proposal was delivered in one night and the Budget

Committee acted in the town's best interest. He indicated that the process came "right down to the wire" with the budgets this year and the School Board was late in delivering the contract.

Kathy Follis, 8 Mike Lane asked if the information provided today was provided to the Budget Committee, would their votes be different.

Chris Pascucci commented that this should not be confrontational. He indicated that his vote would not be changed with the 20 pages of information presented today. He commented that his responsibility is to study all the evidence. He noted that the contract is costing more at every angle. Mr. Pascucci commented that he considered the failing of the contract last year, which had a lower cost. He indicated when a Budget Committee member does not recommend an article, it does not mean that we do not support teachers, children or education.

Mr. Spencer commented if the School Board provided the presentation and information to the Budget Committee that they provided today, he would have had more questions. He indicated if those answers made more sense, he would have had more information to make an intelligent decision.

Robin Corbeil, 4 Nesmith Court, commented that she keeps hearing the contract last year was not approved because the voters could not afford the cost, but there is no basis in that statement. She indicated that there were many other reasons for the failure of that article. She noted that she values the Budget Committee's responses; however, they may not be aware that there were other reasons the contract was not approved last year.

Cynthia Couture commented that she voted in favor of the contract. She noted it was stated that the Budget Committee received one page of representation of the contract. She indicate that the Budget Committee had a six page description of the contract. She acknowledged that the Budget Committee did not receive the wonderful presentation provided today, which may have made a difference.

Janine Lepore, 17 Greenwich Road, commented that we have to be clear on the product we are talking about. She indicated that we have to support the teachers for 12 years of education. She noted that the students currently in classes may be our next pharmacist or biologist or teacher. Mrs. Lepore commented that we should be supporting the excellent education in the school system by supporting the teachers and this contract. She credited her daughter's teachers with providing such excellent instruction and inspiration.

Mr. Guerrette asked to speak. Mr. Regan clarified Mr. Guerrette's previous statement about the "product" the School Board was putting forth. He asked if the product Mr. Guerrette was referring to is the one page the voter sees in the voting booth.

Jason Guerrette, 11 Perry Court, concurred. He commented that he is not debating the 12 years of education as stated by Mrs. Lepore. He indicated that the product we are trying to sell is the contract and not education. He noted that the majority of people are voting with their wallet. Mr. Guerrette commented that he was trying to suggest a path for teachers to get what they want and that the voters will accept.

Phil Reed, 7 Forest Lane, made a motion to call the question. The motion was seconded. The motion passed by voice vote.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 2 stands as written and will appear on the ballot as written.**

Jason Guerrette, 11 Perry Court, made a motion to restrict reconsideration of Articles 1 and 2. The motion was seconded and passed by voice vote.

The Moderator paused for an award presentation.

Mr. Barka presented Mrs. D'Alleva with an award for her service on the School Board.

Mrs. D'Alleva commented that it was an honor to serve the town on the School Board. She indicated it is with regret that she is not able to run for the position this year.

Mr. Regan read Article 3 and indicated Dr. Cochrane would speak to the article.

ARTICLE 3

To see if the Litchfield School District will vote to raise and appropriate the sum of Twenty Five Thousand Six Hundred Sixty Two Dollars (\$25,662) for the purpose of funding a part-time computer teacher position at Griffin Memorial School.

This Article has an estimated tax impact of \$0.03 and was recommended by the School Board by a vote of 3-1-0 and recommended by the Budget Committee by a vote of 8-0-0.

Dr. Cochrane provided a technology presentation via PowerPoint entitled "Leveraging Technology to Support Career and College Readiness for All K-12 Students". The presentation contained a compilation of sample questions for different grade levels from the Smarter Balance Assessment. The assessment requires students to have keyboarding skills, mouse skills and navigation skills among others. The presentation was used as part of the rationale for the GMS part time computer teacher position. Dr. Cochrane indicated that changes schools need to make are higher expectations for student learning, more independent learning, development of digital literacy layered on top of strong traditional literacy and numeracy skills and increased cognitive rigor. He noted that Smarter Balance Assessments are about determining the student's learning level. Dr. Cochrane commented that a requirement of the Smarter Balance Assessment adaptive testing will be more fluency with keyboarding and technology as the student will be expected to interface in a variety of ways.

Dr. Cochrane commented that changes need to be made at the elementary level for technology skills. He noted there will be two fewer classes at GMS next year. He indicated that an existing teacher can be asked to teach this, but some may not have the skill and others have large caseloads. Dr. Cochrane commented that a half time position to support this is the only way we improve students' skills in technology. He noted that we need to provide a quality education and an investment in education.

Dr. Cochrane indicated that the presentation is the rationale for the part time technology position for GMS.

Keri Douglas, 9 Pheasant Street, thanked the School Board for placing the position in a warrant article. She commented that she appreciates the importance teaching our children this type of technology.

Chris Pascucci expressed support for the article. He commented that Dr. Cochrane made an outstanding presentation to the Budget Committee. He indicated that it is a good idea to teach our children to use technology properly and efficiently. Mr. Pascucci mentioned that if anyone would like to know all the detail regarding the full presentation to ask Dr. Cochrane. He noted that this is what we need in the schools to help get to where we want to be.

Phil Reed, 7 Forest Lane, shared a story about his past decision on whether to go into college or military service. He knew a man whose life was spent in the military, but was the dean of a school. Mr. Reed indicated that this man advised him to go to college because the most important thing an employer looks for in a college graduate is how to think. He noted this is most important in this world of technology today.

Jason Guerrette, 11 Perry Court, asked for those who voted against the article to state their reason.

Mr. Miller explained that he voted against the article because he was not convinced we understand the problem we are trying to solve. He indicated there is no data to support that there is a problem. Mr. Miller commented if it will be that much of a problem in elementary school, how much of a problem could it pose in middle school. He indicated that he wanted to see some data on the problem that needs solving.

Robin Corbeil, 4 Nesmith Court, indicated that we are piloting that in the current computer class in the middle school.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 3 stands as written and will appear on the ballot as written.**

Mr. Regan read Article 4 and indicated Mr. Markiewicz would speak to the article.

ARTICLE 4

To see if the Litchfield School District will vote to raise and appropriate the sum of up to Fifty Thousand dollars (\$50,000.00) to be added to the building maintenance Capital Reserve Fund established in 2004. This sum to come from June 30 fund balance available for transfer on July 1.

This Article has no tax impact and was recommended by the School Board by a vote of 4-0-0 and recommended by the Budget Committee by a vote of 7-1-0.

Mr. Markiewicz explained that the district maintains two Capital Reserve Fund accounts. He noted that if the warrant is approved, up to \$50,000 of the unassigned fund balance will be transferred into the Building Maintenance Capital Reserve Fund for unanticipated expenditures.

Jason Guerrette, 11 Perry Court, commented about the statement included on the warrant that states "no amount raised from taxation". He indicated that these funds are actually what was previously raised from taxation.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 4 stands as written and will appear on the ballot as written.**

Mr. Regan read Article 5 and indicated that Mr. Markiewicz would speak to the article.

ARTICLE 5

To see if the Litchfield School District will vote to raise and appropriate the sum of Thirty Six Thousand, Seven Hundred Dollars (\$36,700) to purchase security equipment necessary to upgrade external access control and panic alarms at Griffin Memorial School, Litchfield Middle School and Campbell High School.

This Article has an estimated tax impact of \$0.04 and was recommended by the School Board by a vote of 4-0-0 and recommended by the Budget Committee by a vote of 7-0-1.

Mr. Markiewicz explained that the School Board established a committee and charged them with determining the needs of the facilities and grounds of the district. He indicated that the committee made recommendations as a start off point to affo5rd the district the opportunity to upgrade the external security and access controls of the buildings.

Jason Guerrette, 11 Perry Court, agreed with the need for security to keep our children safe. He disagreed that the security recommendations should be on the warrant. He indicated that the security recommendations should have been included in the budget.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 5 stands as written and will appear on the ballot as written.**

The Moderator thanked all who attended and accepted a motion to adjourn at 12:20 p.m. The motion was seconded. The motion passed unanimously by voice vote.

A true record of the Litchfield School District Deliberative Session,
Prepared by:



Michele E. Flynn
Administrative Assistant to the Litchfield School Board

**A true record of the
Litchfield School District Deliberative Session
Attest:**

A handwritten signature in blue ink that reads "Lynn Baddeley". The signature is written in a cursive style with a large, looping initial "L".

**Lynn Baddeley
School District Clerk**

Submitted: February 17, 2014

**2014 LITCHFIELD SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE)

You are hereby notified that the first session of the annual meeting of the School District of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Wednesday, February 5, 2014, at 7:00 o'clock in the evening for explanation, discussion, and debate of warrant articles number 1 through number 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (VOTING)

You are hereby notified that the second session of the annual meeting of the School District of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 11, 2014, at 7:00 o'clock in the forenoon for the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of School District Officers and other action required to be inserted on said ballot will open on said date at 7:00 o'clock in the forenoon and will not close earlier than 7:00 o'clock in the evening.

ARTICLE A

To elect by ballot the following School District Officers:

District Moderator	3-Year Term
District Treasurer	3-Year Term
District Clerk	3-Year Term
School Board Member	3-Year Term

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty Million, Nine Hundred Thirty One Thousand, Twenty Four Dollars and Fifty Seven Cents (\$20,931,024.57)? Should this article be defeated, the default budget shall be Twenty Million, Eight Hundred Four Thousand, Five Hundred Fifty Nine Dollars (\$20,804,559) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$0.27

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 8-0-0*

ARTICLE 2

To see if the Litchfield School District will vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School District and the Litchfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Year	Estimated Increase
2014-2015	\$ 213,383
2015-2016	\$ 195,737
2016-2017	\$ 175,545

and further to raise and appropriate the sum of Two Hundred Thirteen Thousand Three Hundred Eighty Three Dollars (\$213,383) for fiscal year 2015, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Estimated Tax Impact: \$0.26

*Recommended by the School Board
Vote 4-1-0*

*Not Recommended by the Budget Committee
because of a tied vote
Vote 4-4-0*

ARTICLE 3

To see if the Litchfield School District will vote to raise and appropriate the sum of Twenty Five Thousand Six Hundred Sixty Two Dollars (\$25,662) for the purpose of funding a part-time computer teacher position at Griffin Memorial School.

Estimated Tax Impact: \$0.03

*Recommended by the School Board
Vote 3-1-0*

*Recommended by the Budget Committee
Vote 8-0-0*

ARTICLE 4

To see if the Litchfield School District will vote to raise and appropriate the sum of up to Fifty Thousand dollars (\$50,000.00) to be added to the building maintenance Capital Reserve Fund established in 2004. This sum to come from June 30 fund balance available for transfer on July 1.

No amount to be raised from taxation.

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 7-1-0*

ARTICLE 5

To see if the Litchfield School District will vote to raise and appropriate the sum of Thirty Six Thousand, Seven Hundred Dollars (\$36,700) to purchase security equipment necessary to upgrade external access control and panic alarms at Griffin Memorial School, Litchfield Middle School, and Campbell High School.

Estimated Tax Impact: .04

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 7-0-1*

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 22nd DAY OF JANUARY, 2014.


Derek Barka, Chair

Patricia D'Alleva, Vice Chair


Dennis Miller


John York


Brian Bourque

Litchfield School Board

**LITCHFIELD SCHOOL DISTRICT MEETING
ELECTION RESULTS
MARCH 11, 2014
The State of New Hampshire**

Election of Officers

Moderator: John Regan, 1,407 votes, elected, three-year term

Treasurer: Lynn Baddeley, 1,330 votes, elected, three-year term

District Clerk: Jason Guerrette, 7 votes, elected, three-year term

School Board: Janine Lepore, 1,097 votes, elected, three-year term
Jason Guerrette, 499, votes

Warrant Articles

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty Million, Nine Hundred Seventy Four Thousand, Six Hundred Eighty-Eight Dollars and Fifty Seven Cents (\$20,974,688.57)? Should this article be defeated, the default budget shall be Twenty Million, Eight Hundred Four Thousand, Five Hundred Fifty Nine Dollars (\$20,804,559) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$0.32

*Recommended by the School Board
Vote 4-0-0*

*Not Recommended by the Budget Committee
because of a tied vote (3-3-0)*

**Yes: 763
Failed No: 815**



ARTICLE 2

To see if the Litchfield School District will vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School District and the Litchfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Year	Estimated Increase
2014-2015	\$ 213,383
2015-2016	\$ 195,737
2016-2017	\$ 175,545

and further to raise and appropriate the sum of Two Hundred Thirteen Thousand Three Hundred Eighty Three Dollars (\$213,383) for fiscal year 2015, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Estimated Tax Impact: \$0.26

*Recommended by the School Board
Vote 4-1-0*

*Not Recommended by the Budget Committee
because of a tied vote
Vote 4-4-0*

**Passed Yes: 917
No: 734**

ARTICLE 3

To see if the Litchfield School District will vote to raise and appropriate the sum of Twenty Five Thousand Six Hundred Sixty Two Dollars (\$25,662) for the purpose of funding a part-time computer teacher position at Griffin Memorial School.

Estimated Tax Impact: \$0.03

*Recommended by the School Board
Vote 3-1-0*

*Recommended by the Budget Committee
Vote 8-0-0*

**Passed Yes: 981
No: 668**

ARTICLE 4

To see if the Litchfield School District will vote to raise and appropriate the sum of up to Fifty Thousand dollars (\$50,000.00) to be added to the building maintenance Capital Reserve Fund established in 2004. This sum to come from June 30 fund balance available for transfer on July 1.

No amount to be raised from taxation.

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 7-1-0*

**Passed Yes: 1,258
No: 396**

ARTICLE 5

To see if the Litchfield School District will vote to raise and appropriate the sum of Thirty Six Thousand, Seven Hundred Dollars (\$36,700) to purchase security equipment necessary to upgrade external access control and panic alarms at Griffin Memorial School, Litchfield Middle School and Campbell High School.

Estimated Tax Impact: .04

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 7-0-1*

**Passed Yes: 1,162
No: 495**

A true report of the 2014 Litchfield School District election results, prepared by:



**Michele E. Flynn
Administrative Assistant to the School Board
March 13, 2014**

A true report of the 2014 Litchfield School District election results, attest:



**Jason Guerrette
School District Clerk
March 14, 2014**



**2015 LITCHFIELD SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE)

You are hereby notified that the first session of the annual meeting of the School District of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Saturday, February 7, 2015, at 10:00 o'clock in the forenoon for explanation, discussion, and debate of warrant articles number 1 through number 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (VOTING)

You are hereby notified that the second session of the annual meeting of the School District of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 10, 2015, at 7:00 o'clock in the forenoon for the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of School District Officers and other action required to be inserted on said ballot will open on said date at 7:00 o'clock in the forenoon and will not close earlier than 7:00 o'clock in the evening.

ARTICLE A

To elect by ballot the following School District Officers:

School Board Member	3-Year Term
School Board Member	3-Year Term

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty-One Million, Thirty-One Thousand, Six Hundred Thirteen Dollars (\$21,031,613)? Should this article be defeated, the default budget shall be Twenty-One Million, Seventy-Six Thousand, Twenty-Three Dollars (\$21,076,023) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$0.91

*Not Recommended by the School Board
Vote 0-5-0*

*Recommended by the Budget Committee
Vote 6-2-1*

ARTICLE 2

Shall the Litchfield School District vote to raise and appropriate the sum of Seventy-Nine Thousand, Five Hundred Thirty-Six Dollars (\$79,536) for the purpose of funding salary and benefits for a full-time District Technology Database Administrator position to support the new Student Information System?

Estimated Tax Impact: \$0.10

*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 9-0-0*

ARTICLE 3

Shall the Litchfield School District vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to enhance exterior video capacity to include main entrance and perimeter of the building, new call box/system for visitors seeking entrance to the building during school hours, and exterior audio annunciators for emergency broadcast at Griffin Memorial School, Litchfield Middle School and Campbell High School?

Estimated Tax Impact: \$0.10

*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 3-2-4*

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate the sum of Forty-Seven Thousand, Three Hundred Eighty dollars (\$47,380) to reclaim and resurface the GMS paved playground area?

Estimated Tax Impact: \$0.06

*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 9-0-0*

ARTICLE 5


Shall the Litchfield School District vote to raise and appropriate the sum of Twenty-Two Thousand, Eight Hundred dollars (\$22,800) for the purpose of funding the salary for a part-time (27.5 hours) Math Tutor at Griffin Memorial School?

Estimated Tax Impact: \$0.03


*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 8-0-0*

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 2/DAY OF JANUARY 2015.



Brian Bourque, Chair



Derek Barka, Vice Chair



Janine Lepore



John York



Mary Prindle

Litchfield School Board

**LITCHFIELD SCHOOL DISTRICT
DELIBERATIVE SESSION
February 7, 2015
The State of New Hampshire**

Time, Place: The meeting was called to order at 10:00 a.m. in the Campbell High School Auditorium.

Present: Moderator, Mr. John G. Regan, presiding.

School Board members: Mr. Brian Bourque, Chair; Mr. Derek Barka, Vice Chair; Mr. John York, Mrs. Janine Lepore, Mrs. Mary Prindle.

Dr. Brian Cochrane, Superintendent of Schools; Mr. Frank Markiewicz, Business Administrator; Mr. Jason Guerrette, School District Clerk; Gordon Graham, Attorney for the District.

Mr. Tom Lecklider Litchfield Middle School Principal; Mr. Scott Thompson, Griffin Memorial School Principal; Mrs Laurie Rothhaus, Principal, Campbell High School.

Budget Committee members: Mrs. Cynthia Couture, Chair; Mr. Andrew Cutter, Vice Chair; Mr. Ray Peeples; Mr. Chris Pascucci; Mr. William Spencer; Mrs. Keri Douglas, Mr. Frank Byron (Selectmen's Representative).

Ballot clerks: Mrs. Trisha Regan

Mr. Regan invited members to join him in the Pledge of Allegiance.

Mr. Regan introduced Mr. Phil Reed, Vice Moderator, and reviewed the Moderator's rules and protocol for the Deliberative Session according to state law.

Mr. Regan introduced Mr. Brian Bourque, School Board Chair. Mr. Bourque introduced School Board members, SAU staff, and attorney.

Mr. Regan introduced Mrs. Cynthia Couture, Chairperson of the Budget Committee. Mrs. Couture introduced Budget Committee members.

Mr. Regan announced that elections will be held on March 10, 2015 from 7:00 am – 7:00 pm at CHS.

Note: The order of business of the Deliberative Session is sometimes conducted out of the warrant articles' numeric sequence. Recording activity in chronological order would make the minutes difficult to follow; therefore, the articles will be listed, with action taken thereon, in the order in which they were listed on the warrant.



As is customary, Mr. Regan asked voters if they were in favor of allowing non-voters and employees of the school district who were in attendance to comment during the meeting.

The majority was in favor of allowing non-voters and/or employees of the district to comment during deliberative session by voice vote.

Mr. Regan read Article A.

ARTICLE A.

To elect by ballot the following School District Officers:

<i>School Board Member</i>	<i>3-Year Term</i>
<i>School Board Member</i>	<i>3-Year Term</i>

The Moderator opened discussion of Article A.

Hearing no discussion, the Moderator indicated **Article A stands as written.**

Mr. Regan read Article 1 and indicated that Ms. Couture would speak to the article.

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty-One Million, Thirty-One Thousand, Six Hundred Thirteen Dollars (\$21,031,613)? Should this article be defeated, the default budget shall be Twenty-One Million, Seventy-Six Thousand, Twenty-Three Dollars (\$21,076,023) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

This Article has an estimated tax impact of \$0.91 and was not recommended by the School Board by a vote of 0-5-0. The Article was recommended by the Budget Committee by a vote of 6-2-1.

Ms. Couture Discussed the Proposed Operating Budget and the rationale and methodology of their work. She discussed how the Budget Committee met with the district administration to understand their priorities for the coming year. Budget Committee members toured the facilities and asked a number of questions. The Budget Committee's presentation is attached. The proposed budget represents a 91 cent tax increase. If the default budget were to pass, it would represent an additional 5 cents for a total of 96 cents to the tax rate. The School Board had presented a budget that would have increased the tax rate by almost 2 dollars. The Budget Committee left approximately \$423,000 to fund the districts expressed priorities. Ms. Couture listed the areas the Budget Committee looked to make reductions in areas of historical underspend. The district failed to provide backup data for the need for air duct cleaning consequently; it did not make the proposed budget. The budget committee felt the reduction of one bus route was warranted. There was support for increases in Buildings and Grounds. If all

warrant articles pass an average Litchfield home would see an increase of \$1.20 in the tax rate or \$500 annually.

Ralph Boehm 6 Gibson Drive asked what the decrease in school population will be for the coming year.

Cindy. Couture – Currently 1307 students with a projection of 1267 students.

Steven Lowen - 7 Sugar Hill Lane – Can you explain the decline in revenues?

Frank Markiewicz – Decrease Similar to this year. The differences are \$800,000 in the unreserved fund balance of and in underspend of operating budget. There is also a slight decrease in adequacy aid.

Claudette Durocher, 158 Charles Bancroft Highway – What are the adjustments to the default budget?

Frank Markiewicz – Not sure I understand the question. Do you want to know all of the adjustments made to the default budget? Administration provides recommendation to School Board. Basically look at contractual obligations, under agreement with union. All salary increases are included and benefits. All contracted obligations are included in the recommendation to the Board. One time expenditures fall in to here; textbooks, computers, and furniture replacement from previous are not rolled up into the default budget. Transportation is also required. There is a substantial increase approximately a 5% increase across the board in the second year of the agreement.

John Latsha 10 McElwain Drive – My comments are for the Budget Committee, it appears that there is an increase in every line due to increased costs and there is the half million dollar bond payoff is absorbed in there so its actually a million dollar increase. Second issue is the ductwork cleaning. You were waiting on an estimate, wondering if district has received that estimate? Is it accurate?

Brian Bourque – We never received a written estimate, only a verbal.

John Latsha – How much was it?

Brian Bourque – 60 some–odd thousand dollars.

John Latsha – From what I understand it has never been done.

Brian Bourque – That is correct.

John Latsha – I'd like to make an amendment to do that but without a written estimate I can't do that without an exact number. It would not be appropriate.

Shana Dodge, 10 Herron Drive, - You say that the salary reduction was based on policy. Wondering if you could explain that?

Cindy Couture – Clarified what the question was. School District, I was on the board at the time, developed a policy. Ms. Couture read the School Board policy on student teacher ratio. Policy IHB Class size. She continued to say that a grid was developed to better understand the ratio and help make decisions based on the student enrollment.

Shana Dodge – I think there is confusion because of the exact numbers in this year's third grade.

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Cindy Couture – The budget committee uses projections. It is not the current enrollment. It is the projections that are used every year. It is projected that there will be 96 students in that upcoming 4th grade.

Shana Dodge – There are currently 99 in that grade.

Derek Barka – We started the year with 96 third grade students and have added three. On the whole the district has added 6 students at GMS and 3 at LMS. Overall enrollments are going down because classes graduating high school are larger classes. Incoming grades are at about 100 students. The School Board is concerned but the third grade cut understandable but the 4th grade will continue to be concerning.

Cindy Couture – This is a scenario that has been played out often over the years. We do not know until the summer what the actual numbers will be. It is perfectly within the right of the School Board to add staffing based on what the enrollment will actually be. The budget is just a dollar guideline. It does not mean that they cannot keep a teacher if they need to. We have used these guidelines for years.

Derek Barka – Ms. Couture is absolutely correct. If this was one teacher that we would have to absorb, perhaps, however we may have to add another first grade teacher this year. If we look historically, Kindergarten students have added a large number over the summer. Mr. Barka gave examples of enrollment numbers from Kindergarten to first grade for the past several years. If we gain 8 more students over the summer, the district would have to add a teacher. Finding teachers is difficult. Finding more than one is that much harder.

Brian Bourque – Mr. Barka is correct. It is a bottom line budget. We could probably find the money for a fourth grade teacher. The School Board would do what is right and best for the students, but keep in mind that money comes from somewhere. It may come from textbooks, supplies, maintenance, or other personnel. It has to come from somewhere. What was presented was what the School Board and administration believes it needs to operate the schools to the best of their abilities. So, yes we can add a fourth grade teacher, but it will come from somewhere. Where that is, who knows.

Bill Spencer – To follow up, looking back over the budgets year after year after year, it has been under spent. From anywhere of \$200,000 to \$300,000 easily. Not because they have had to cut back, but because they money was there and not needed. I have no reason to believe that the budget being presented to doesn't have that same amount of surplus in it.

Robin Corbeil – 4 Nesmith Court – looking at line 114 looks like a \$140,000 increase for para's and monitors. That seems large to me.

Cindy Couture – It could be IEP driven and is based on the population of the school.

Brian Bourque - Para's were all IEP driven

Derek Barka – 8 Simeon Lane – Making a motion to add \$80,000 salaries and benefits for the purposes of funding a teacher at GMS. (Modified after written submission to Motion to add \$80,000 to bottom line by moderator as a specific purpose if not allowed) This would change the proposed budget to \$21,111,613.

Mary Prindle 26 Deerwood Drive– Second the motion.

Cindy Couture – Budget Committee reduction was for \$55,000 not \$80,000. Budget Committee believes funding exists in budget, i.e. computers were generously funded. The reason was

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because the budget contained a lease/purchase for far less, but the budget committee felt funding for outright purchase was better option, adding an additional \$20,000 to do so. That does not prevent the district from proceeding with lease/purchase, thereby using the saving to fund an additional teacher if it decided to.

John Regan – Clarified that the bottom line number of the motion to be \$21,111,613.

Ralph Boehm – Can we get an idea of what Mr. Spencer was talking about and how much was underspent historically?

Bill Spencer – I don't have the exact figures with me, but it has been underspent every year. Last year some was attributable to revenue side of the equation. When I say \$200,000 that's been what it's been running.

Ralph Boehm – When I was on the School Board that is pretty much what it had been too. I think there is plenty of money in the budget if necessary. I said, "If" and we have always said we do not budget for "ifs"

Derek Barka – There was \$832,000 left over last year but largely due to revenues. There was a large refund from the LGA for insurance. The rest of the fund balance was from SPED dollars. When we budget for SPED it is a worst case scenario because you never know. School Board commits that if there is left over money in SPED it will be returned to the tax payer to offset next year's budget. We do always have roughly \$200-300,000 left over that is returned.

Mary Prindle – Speaking as a citizen added support to this motion. Our most important investment in our community is our teachers. We have policies. We make decisions based on projection not real students. We have real children in our schools and increased expenses and although this is a bottom line budget I support adding \$80,000 to invest in our teachers next year.

Cindy Couture – Someone asked about the history of unspent fund balance. 2011 had over \$370,000, 2012 had \$772,000, 2013 had \$392,000 and 2014 had \$367,000 of monies left over for an average of \$475,000 of monies the taxpayer over paid.

Sally Lowen - 7 Sugar Hill Lane – I would like to know the ration of teachers to administrators... How many administrators do we have?

Derek Barka – We don't really know. Let's see... (Mr. Barka attempts to list them from memory) No total exactly given.

Susan Seabrook – 33 Jamesway Drive – A point of clarification, the principal is half time at GMS.

Derek Barka – 119 teachers, 10 -12 administrators and a large number of paraprofessionals. Oh, and there is also other office staff.

Leanne Romano – 7 Country Lane – Supporting the motion and wanting to motion. Can we wait to do parking lot maintenance? I saw an increase in SPED. Does that not also put an additional burden on the teachers? We only have 23 in classroom but some may need extra help and that burdens teachers.

Chris Pascucci – If this motion passes it does not fund a fourth grade teacher. It adds to the bottom line. The school Board could decide to hire a teacher or not. Just like if it stays the way it is, they could hire a teacher or not. I believe they will do the right thing and if a fourth grade teacher is needed, they will hire one. I believe there is enough money in the budget. The bigger picture, no doubt this amendment could pass in this room, but the final say will be at the ballot

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box in March. Historically, voters have and may pick lower number. School Board has not recommended this budget, and their reason was for more money which is the default budget. If this passes this changes the totals causing the proposed budget to have the higher dollar amount. Also the Budget Committee would have the right to revote their recommendation if the number changes. I have no idea how that would go. But you do have the right to change it. It is up to you. Please consider all options.

Leanne Romano – Is there another way to word that? (The article) So that other people who do not have children in the schools might not see that the \$80,000 is in there.

John Regan – No

Keri Douglass – The budget has enough money in it. When looking at budget, the schools said because of declining enrollments there were looking at a 5 year plan to consider staffing. With declining enrollments we are not seeing lower administrative staff levels. We have 3 schools with fewer than 500 students. Rule of thumb has been an assistant principal for every 500 students. We could look at combining or splitting time. Possible \$100,000 is saving to provide funding for additional teachers. Looking at a decrease (enrollment) in town, we need to ask what we can afford. Don't wait five years. More than enough money if we truly need the teacher.

Leanne Romano – Can I propose the Schools revisit their budget?

John Regan – We are discussing the proposed amendment. That can be the next topic if you would like?

Brian Bourque – I believe Ms. Couture said the amount of money that was withdrawn was \$55,000. That did not include benefits. So the \$80,000 proposed addition includes benefits. The total removed by the budget committee for two teachers was \$174,675 if Mr. Barka's numbers are correct.

Sherry Fay – 10 Laurel Street – Projected numbers of third graders going to fourth grade? Is there currently 100 students going to fourth grade?

Cindy Couture – 99

Sherry Fay – So if there are 99 students and possibly one moving in, would that not put about 25 students per class? Not 22 or 23? As many as 25 in September?

Brian Bourque – Not sure what your question is but there are currently 99 students in third grade. The projection is for 96 students.

Sherry Fay – And give or take some move in students could be 25 per class in a fourth grade classroom? 4 teachers? I support Derek Barka's motion for adding \$80,000. I am a 17 year third grade teacher. I fully support that. There is no textbook, no computer, no playground equipment or colored pencil that can replace a student/teacher relationship. It is imperative that relationship exists and there is time in a day for that to offer them support to succeed.

Cindy Couture – That represents the Budget Committee sentiment. I want to remind you what the budget committee does. These are dollars and we use formulas to determine dollars. The school Board should in the summer, if they find they need staff, should provide one as they see fit. There are enough dollars to do that. We reduced dollars, not positions. It is within their right to do what is right for the students.

Janine Lepore – 17 Greenwich Road – Speaking as a citizen. I support the motion. There has been a lot of discussion of bottom line budget, this school board can find money if it wishes to, but I would like to



comment on the fact that the money in there is already allocated. Can it be shifted if necessary, and then it comes from something else that is in greater need. We need every dollar in the budget. I think looking backward is what the budget committee does, they look at historical things and that is like driving a car straight forward but looking in the rear view mirror. This is a town we would like to maintain and even improve the wonderful school system, the wonderful teachers. If we take a teacher away the class size may be less now but then in the future have to ramp back up. What does that do to the quality of the teachers? Having to hire someone else to replace them in a few years where class sizes may increase. This back and forth is misguided. In a wonderful school with wonderful teachers we need to maintain. Everyone should consider the additional money. Let's keep the teachers we have. Remember that every single bit of money is allocated. It isn't as spongy as the budget committee thinks it is.

Bill Spencer – Budget is made up of what the administration thinks it needs. What everyone thinks they need. Typically and I have done it in the past, you ask for what you think you need, but maybe a little bit more because everyone has a situation. When you put it all together the plus and minus' result in not necessarily needing all that money. That is a fact. Money is allocated initially, and last year we had a default budget. The administration sat down with a default number and allocated it where they saw fit. They had what they felt they needed and still we ended up under spending the budget. There is absolutely no reason that will not happen this year or next year. That's the name of the game, the way it works. If you want to add this money in, it increases the bottom line, but as Mr. Pascucci said will bring it over the default number and I guarantee we will run on default again next year, no question in my mind about it... We don't really have to add this money to the budget to accommodate what you want.

Dennis Miller – 37 Wren St. To Mr. Spencer's point, we are in a default budget this year. I would like to know how many positions were added this year since March this past year.

Brian Bourque – 2 to 3 positions (para's) at about \$25,000 each

Chris Pascucci – 12 Colonial Drive – I was watching the School Board meeting a few meetings ago. Did I hear correctly the administration discussing the current year budget that they are projecting a \$200,000 underspend this year and heard the terms that the district was in good shape? Those exact words, financially.

Cindy Couture – I have a financial report dated January 20th it says salaries report to mid year is about \$300,000 underspent.

Chris Pascucci – Last years the district had less money then they asked for. They did a goof job reprioritizing things and there will be money left over. Even if everyone says not on the ballot, there will still be \$500-600 more in taxes. This conversation should be happening at the School Board level about where they should spend and allocate their money. I believe there to be enough money in there. I want people to think forward. Are the voters going to vote for the lesser of two dollar accounts? If that is the case what are we really getting by adding this \$80,000 in there? One last point, a few years ago there was a mistake in the default budget and a change was made at the last minute. Although right now the default budget is higher than the proposed, the default could be changed by tens of thousands at the last minute if it was deemed a mistake like it was before. Just recently a mistake was made where they removed tens of thousands. We could really be hurting ourselves.

Keri Douglass – We keep hearing the word “need”. We need this, we need that, and we need everything that is in the budget. If I truly believed that every line item was needed, believe me I would fight for it. I don't. I don't believe we need \$30,000 for a smart board that should be provided by the PTO. Our schools are amazing. The argument made was that we need them

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because we could do better. Where does that line stop? Shall we hire private tutors? Do we need several thousand dollar sports sheds? If sports wants them, why can't they raise the money? Do we truly need every dollar in there or are we using a different definition of the word need. Because to me, there is enough money in there to meet our needs and plenty to cover some of our wants.

Dennis Miller – So there were two or three Para's identified but none pending for next year?

Brian Bourque – That is correct. I wanted to clarify a point about smart boards provided by the PTO. They have only provided one.

Betty Vaughn – 10 Stark Lane – I want to play devil's advocate here, one the one hand we say we are under spending by \$200-300,000 per year one the other hand if you watch the school board meetings you will see that every year they are not helping the grounds situation, its like there is a whole list of things we are not doing because we are never funded adequately, so yes you could say it may be because they do not have rom in the budget to help building and grounds because we do not have the money to do it. So, I mean, I think, that if the board who are the people we voted for, the experts, that we need a teacher, you know we could listen to them.

Ray Peeples – 205 Charles Bankroft HWY – What drives the budget. We are right now being driven by the emotion over a teacher. We ask the school board not to drive it that way. We ask to approach from the view as dollars and sense. I ask you out there to take a look at the detailed budget, not the roll up, the line item budget and look at it. Here is two pages, just two where, two new storage sheds, replace existing storage shed, replace wood ramp, when you get down on these two pages, there is \$12,500 of wants and maybe \$2,000 of need. These are increases in services because they don't want to put their stuff at the sports field. There is enough money to fund this teacher. I don't care what anybody says, the budget committee can clearly see this. I urge to vote on facts not emotions. That is what we used to get here.

John Regan – Remember, we are not adding dollars for a teacher, we are adding dollars to the budget.

Robin Corbeil – I appreciate input and time of the Budget Committee but you didn't cut all of those other things, you cut a teacher. If other things came up for discussion maybe it would be different, but I rely on you to go through that budget because I don't have time, I am busy teaching your kids. You should pick the things that really need to be cut out and don't cut a teacher. That is why we are talking about a teacher. We aren't talking about sheds, or technology. You did not cut those. If those had been cut it would be an easier discussion. But we trusted you to make cuts and now this is the result.

Cindy Couture – We are following a formula in use for the last ten years. We are not cutting a teacher, its looking at dollars.

John Regan – Am I correct, you did not cut a teacher, you recommended a budget the district to work in? They now have to either build a shed or cut a teacher.

Robin Corbeil – Wasn't it from a salary line?

Cindy Couture – It took a salary average out of thin air.

Robin Corbeil – We cut it from a salary line not a maintenance line or technology line and that's why the discussion is about salary and not maintenance or technology.

Chris Pascucci – I would like to add that after the budget hearing, talk to add the money back was discussed anticipating this reaction I asked the money be added back to this line and removed from the bottom line. I was put in my place by other members saying I was insulting the voter. Because you all know its bottom line and you can see there is not difference. We could have added it back in and remove it elsewhere but that would have meant nothing. Because it's a bottom line budget. Go to the next school board meeting after the next budget is approved and tell them exactly where you would like them to spend the money. Tell them we want a teacher, not a door, not a shed or not anything else you want to cut, but not a teacher.

Mary Prindle – Mr. Moderator, I would like to call the question

Seconded. Motion passes.

John Regan – Vote on the amendment to Article 1 to add \$80,000 to the bottom line. I have a request for a secret ballot. We will use blue sheets number 11.

Leanne Romano- I have a quick question as I have to leave, a question for the school board only. Because the budget committee made their bottom line, can I amend article 1?

John Regan – We can discuss that after we vote on this amendment.

Leanne Romano – I have to go is there any other way?

John Regan – No. We will use #11 on the blue sheet. Please mark the ballot and it will be collected. We have a count for the amendment to add \$80,000 to the bottom line. 25 yes, 28 no. The amendment fails. We are back to the Article as written. Further discussion on Article 1?

Jason Guerrette- 11 Perry Court. I have a couple questions on the default budget calculation. I noticed this year's default budget included increase in adult education line, a self funded line. That isn't contractual. I believe a mistake. An increase in the tech plan of about \$6700, an increase in vocation tuition of about \$6200, there is a multi year increase in a curriculum plan of \$44,000 written up as a school board approved plan which is not a voter approved plan because we are currently under a default.. Grand total about \$180,000 in the default budget that I believe should not be there. We all agreed a few years ago that because of mistakes made in the default budget that the board discovered at the last minute and the board attorney Mr. Graham agreed to as mistakes, went back and redid the calculation. The board the agreed to always send the default budget to the school attorney to ensure they had not mistakenly calculation the default budget. I know they did not do that this year as I asked him directly and he said he had not seen it. My question is if we could please have an explanation as to how those items I mentioned fit within the law on default budget as they are neither mandated by law nor contractual.

Frank Markiewicz – I didn't list the specifics of what you were asking but in general terms, as you know the administration makes a recommendation to the school board as to what should be included in the default budget. The RSA is as you have mentioned in the past, talk about previous appropriation, there are contractual obligations the district must meet and contractual can be open to some interpretation as the school board has in past years they have taken the tech plan and considered it a contractual obligation as you know is approved by the school board as required by Department of Education and the boards has determined to take this forward to the default.

Jason Guerrette – While I understand what you are saying, I respectfully disagree. Every year there is a standing committee that puts forth a five year plan and I can remember year after year it not being able to be fully implemented because the voter did not approve of it in the proposed budget. So once we go to default, you are free to spend that money as you see fit or need to it does not become part of the default budget, it becomes part of proposed budget if you need additional funding. Any multi year plan or

obligation can be approved by the legislative body, the voter, not the governing body (School Board) and its clear in the RSA's and am sure Mr. Graham could explain that. The school board cannot incur future obligation in a multi year plan without concurrence by the legislative body.

The next one is vocational tuition as I asked about this at the last board meeting. It was discussed that the vocation plan is projecting the number of students for a future school year that may or may not take those course. Today's number of students is 24 with a projection of 30. Again those numbers are fine for the proposed budget, but not for the default budget. It needs to be the same as last year. The next is the curriculum review cycle. I certainly understand the school board used to have a 7 year cycle where all curriculum is reviewed on a schedule. Not a default budget item as it calls for same level of appropriation. Until a proposed budget passes with increased levels of funding, then the default must remain the same as required by RSA. I would like to know if Frank believes that the school board has chosen to add this.

Frank Markiewicz – I make a recommendation for the school board to decide whether to include or not. I can't comment on what the school board believes.

John Regan – We are asking how the default was calculated. We can't change this here can we?

Jason Guerrette – Yes, it can be changed right after this meeting by the School Board upon discovering new information up to the time the ballot is printed.

Gordon Graham (School Board attorney) – What is the question?

Jason Guerrette – Mr. Graham, the question is the School Board has added \$6714 dollars to the tech plan which has never been approved by the voter or legislative body. \$6200 in vocation tuition increase, \$44,000 in a multi year curriculum plan, and also in the adult education program which they offer, I believe an \$18000 increase to the salary line.

Gordon Graham – Let me stop you there. I have not looked at the default budget. You know what the definition of the default budget is. It the operating budget last year, increased or decreased as the case may be by obligations that are mandated by law or contracts, and reduced and increased by items that are a one time expenditure or debt service. So you have those definitions. The school board takes a look at all of those. There are frequently multi year obligations, not obligations, multi year plans that involve both curriculum or technology that were approved by the State Dept. of Education that involve, so that those expenditures are not one time expenditure and they carry on and are not removed from the district budget. For example, you could argue that any kind of purchase, a computer one time, that you aren't ever going to purchase one again. Not so. Because the school board can say the want to develop a technology plan that they are required to and get it approved by the State, a five year plan that you know, that the money to fund that plan is not a one time expenditure and it not be reduced from the default budget. So it's a complex calculation as you know. In terms of the obligations to send students to the tech program, there are contracts to provide opportunities to students who want to avail themselves of career technical education and it's the districts obligation to make sure those students have an opportunity to participate in those programs in order to benefit from those programs. So those are all expenses that do not surprise me are included in the default budget. So, I did not review any of the documents, I do not have any details about the information, but hopefully that is an explanation.

Jason Guerrette – I do not disagree with your explanation except that we do need to provide opportunities, but those are in the proposed budget. The law tells us how to fund them under a default budget condition. The default budget requires a level of appropriation, not a level of service that then requires funding to maintain that level of service. This is about a dollar amount, not a service level. The default continues the exact same budget we are currently using. We

GM

returned hundreds of thousands of dollars this year proving there is enough money in the budget. This is not a level funded budget. Dollar for dollar is more in the default budget next year than is this year.

NH RSA 40:13

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision

John Regan – Further discussion on article 1 as written?

Hearing no further amendments or discussion, Mr. Regan indicated that **Article 1 will appear on the ballot as written.**

Mr. Regan read Article 2 and indicated that Mr. Barka will speak to the article.

ARTICLE 2

Shall the Litchfield School District vote to raise and appropriate the sum of Seventy-Nine Thousand, Five Hundred Thirty-Six Dollars (\$79,536) for the purpose of funding salary and benefits for a full-time District Technology Database Administrator position to support the new Student Information System?

This Article has an estimated tax impact of \$0.10 and was recommended by the School Board by a vote of 5-0-0 and was recommended by the Budget Committee by a vote of 9-0-0.

Derek Barka – This article is to hire a new database administrator. Two functions are to support the installation of a new Student Information System. Going to implement this system over two years. Second reason to support district 5 year tech plan. Existing staff has Director of technology. Server infrastructure. Also have an entry level IT guy. Does PC support, troubleshooting. We have a lot for two people to maintain and need to increase staff.

Ralph Boehm- Has anyone thought of making this a special warrant article so that the money can only be used for the specific purpose?

Cindy Couture – That would have had to be decided by the School Board.

Gordon Graham- Can't change it now.

Frank Byron – Under what law?

Gordon Graham – Under the law of warning, you can't change it too a special article at town meeting.

Ralph Boehm – I suggest in the future you make them special so they pass.

Dennis Miller – Is the language of the warrant article such that this person can only support the SIS?

Gordon Graham – No, it's not a special warrant article

Dennis Miller – So it isn't a limiting factor?

Gordon Graham – No

Dennis Miller – Did the School Board consider using a consultant for this perhaps the vendor we are using to provide this instead of adding another full time position?

Derek Barka – Implementation will take several months or so. Long term we want someone to mine data to make best use of the information.

John Regan - Hearing no further amendments or discussion, Mr. Regan indicated that **Article 2 will appear on the ballot as written.**

Mr. Regan read Article 3 and indicated Mr. Bourque will speak to the article.

ARTICLE 3

Shall the Litchfield School District vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to enhance exterior video capacity to include main entrance and perimeter of the building, new call box/system for visitors seeking entrance to the building during school hours, and exterior audio annunciators for emergency broadcast at Griffin Memorial School, Litchfield Middle School and Campbell High School?

This Article has an estimated tax impact of \$0.10 and was recommended by the School Board by a vote of 5-0-0 and recommended by the Budget Committee by a vote of 9-0-0.

Brian Bourque - Last year there was an approved warrant article to improve security. This included all locks, proximity card access and computerized control access center. This year looking to phase 2 will provide new cameras. These cameras would allow a full body image rather than just the face. More high tech and can record. Also perimeter outdoor cameras. Lastly an outdoor alarm system. See slides.

Susan Seabrook – Speaking as a citizen. Security is the utmost importance. Support this system.

Phil Reed – Unless you have been living in a shell, I don't care how much money it takes. Upgrade security. I urge we support this.

John Latsha- Who monitors people coming into schools now? One person? So if we add this additional security around the school will that one person be able to handle the extra work?



Brian Bourque – That person would still be just observing people coming in. We would the ability to.....This person will not be responsible for monitoring this equipment. The cameras are so we have a record after the fact.

John Latsha – If a person had a weapon outside the perimeter of the school, who could react to that on an immediate basis?

Frank Markiewicz – I can't comment on hypothetical security issues.

Bill Spencer – motion to close reconsideration of Article 1

Seconded – Passes on voice vote.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 3 will appear on the ballot as written.**

Mr. Regan read Article 4 and indicated Mr. Bourque will speak to the article.

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate the sum of Forty-Seven Thousand, Three Hundred Eighty dollars (\$47,380) to reclaim and resurface the GMS paved playground area?

This Article has a tax impact of \$0.03 and was recommended by the School Board by a vote of 5-0-0 and recommended by the Budget Committee by a vote of 9-0-0.

Brian Bourque- GMS parking lot is in rough shape. Been crack and sealed in the past few years and is in dire need to be rehabilitated.

See Slides

Phil Reed – Must be bad seeing a unanimous endorsement by the Budget Committee. Mr. Moderator have you scheduled time for announcements? Want take opportunity to congratulate Mr. Barka for selection as 40 under 40 in NH.

Shana Dodge – When was this last done and hearing there is a fence that may need to be ripped out.

Brian Bourque – Not sure when it was done last but there will be no issue with fence.

Susan Seabrook – Speaking as a citizen. Whenever playground is frozen this is the only place for children to play on. Many cracks, my job security but would like to see this repaved please support this.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 4 will appear on the ballot as written.**

John Regan – Now an opportunity for announcements

64

Brian Bourque – I would like to invite Dennis Miller Up. School Board and town want to thank Mr. Miller for his service on the School Board. Also would like to thank Ms. Prindle for jumping in and helping this year.

Cindy Couture – Would like to thank Andrew Cutter as he will not be running for his seat. I volunteer at the Red Cross. They will install smoke detectors free of charge, please see me for more information.

Mr. Regan read Article 5 and indicated that Mr. Bourque will speak to the article.

ARTICLE 5

Shall the Litchfield School District vote to raise and appropriate the sum of Twenty-Two Thousand, Eight Hundred dollars (\$22,800) for the purpose of funding the salary for a part-time (27.5 hours) Math Tutor at Griffin Memorial School?

This Article has an estimated tax impact of \$0.03 and was recommended by the School Board by a vote of 5-0-0 and recommended by the Budget Committee by a vote of 8-0-0.

We have a need for a math tutor at GMS for those non Title 1 kids that need additional help.

Hearing no amendments or further discussion, Mr. Regan indicated that **Article 5 will appear on the ballot as written.**

The Moderator thanked all who attended and accepted a motion to adjourn at 11:45 a.m. The motion was seconded. The motion passed unanimously by voice vote.

A true record of the
Litchfield School District Deliberative Session

Attest:



Jason Guerrette
School District Clerk

Submitted: February 24, 2015



**Litchfield Budget Committee
Deliberative Session
School District Budget**

February 7, 2015

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty-One Million, Thirty-One Thousand, Six Hundred Thirteen Dollars (\$21,031,613)? Should this article be defeated, the default budget shall be Twenty-One Million, Seventy Six Thousand, Twenty-Three Dollars (\$21,076,023) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$6.91

*Not Recommended by the School Board
Vote 0-5-0*

*Recommended by the Budget Committee
Vote 6-2-1*

Budget Committee Members

- Cynthia Couture – Chair
- Andrew Cutter – Vice Chair
- Keri Douglas
- Ray Peebles
- Chris Pascucci
- Bill Spencer
- Dan Vaillancourt
- Frank Byron – Selectmen’s Representative
- Brian Bourque – School Board’s Representative

Budget Preparation

- School District Budget was received in November
- Superintendent and Business Administrator conducted tours of school facilities for Budget Committee members.
- Reviewed line by line over 8 meetings from Nov 20 to Jan 8.
- The budget information was presented by the School Board representative, Superintendent, Business Administrator and department heads as needed.
- Initial presentation was by the Superintendent outlining district priorities.

Decision Criteria

- Consider the history of actual spending of previous years
- Consider the year to date actual spending of the current budget
- Consider the rationale for why dollars are being requested by the school district and educational professionals
 - What is the data to support the request?
 - Does it make sense?
 - Is it Justified?
- Consider if it a reasonable request to present to the voters given fixed cost increases and revenue projections.

Budget Committee Action

- SAU \$7,675 Reduction
 - Historical underspend
- School Board \$1,285 Reduction
 - Audit estimate
- Business/ Finance \$8,825 Reduction
 - Travel Accts, office partitions
- Curriculum Development \$20,732 Reduction
 - Historical underspend in textbooks and training
- Technology \$20,916 Addition
 - Equipment lease reduction (computers)
 - Equipment purchase (computers)
- Griffin Memorial School \$3,117
 - Historical underspend in supplies

School District Budget Review

- The School District Budget submitted was \$800,172 more than last years approved budget
- With the Campbell High School bond payments completed in the current budget for \$510,462, the result was a net increase of \$1,310,634
- Revenues were projected to be \$937,081 less
- The combination of these factors would have meant a \$1.98 tax increase
- The Budget Committee made numerous reductions totaling \$887,548
- The Recommended Budget is slightly less than last years approved budget but the projected tax impact is still an increase of \$0.91
- The Default Budget is \$44,410 higher than the proposed Budget Committee budget and would add another \$0.05 to the estimated tax rate.
- The Budget committee left \$423,086 in budget increases to address district priorities.

Budget Committee Action con't

- Litchfield Middle School \$8,011 Reduction
 - Areas of historical underspend, music instruments,
- Campbell High School \$28,707 Reduction
 - Areas of historical underspend, athletics
- Building and Grounds \$202,759 Reduction
 - Travel, delay some projects, GMS playground to warrant article, fuel reduction based on projections, air duct cleaning, areas of historical underspend
- Transportation \$165,681 Reduction
 - Historical underspend Special Ed, reduction of one bus
- Salaries and Benefits \$354,672 Reduction
 - 2 teachers GMS per policy, math tutor to warrant, historical underspend, administration salary pool, athletics, healthcare changes
- Special Services \$106,970 Reduction
 - Areas of historical underspend

ARTICLE 3

Shall the Litchfield School District vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to enhance exterior video capacity to include main entrance and perimeter of the building, new call box/system for visitors seeking entrance to the building during school hours, and exterior audio annunciators for emergency broadcast at Griffin Memorial School, Litchfield Middle School and Campbell High School?

Estimated Tax Impact: \$6.10

*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 3-2-4*

ARTICLE 5

Shall the Litchfield School District vote to raise and appropriate the sum of Twenty-Two Thousand, Eight Hundred dollars (\$22,800) for the purpose of funding the salary for a part-time (27.5 hours) Math Tutor at Griffin Memorial School?

Estimated Tax Impact: \$0.03

*Recommended by the School Board
Vote 4-0-0*

*Recommended by the Budget Committee
Vote 8-0-0*

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate the sum of Forty-Seven Thousand, Three Hundred Eighty dollars (\$47,380) to reclaim and resurface the GMS paved playground area?

Estimated Tax Impact: \$0.06

*Recommended by the School Board
Vote 5-0-0*

*Recommended by the Budget Committee
Vote 9-0-0*

Litchfield School District
Statement of Actual Expenditures for
Special Education Programs and Services

	2012 – 2013	2013 - 2014
EXPENDITURES		
Instruction	\$ 2,635,588	\$ 2,928,644
Related Services	\$ 598,631	\$ 647,284
Administration	\$ 188,525	\$ 201,134
Legal	\$ 472	\$ 18,000
Transportation	\$ 271,237	\$ 246,614
Total Expenditures	\$ 3,694,453	\$ 4,041,676
REVENUES		
NH Catastrophic Aid	\$ 198,276	\$ 275,838
IDEA Grant	\$ 311,508	\$ 296,187
Preschool Grant	\$ 6,780	\$ 4,606
Medicaid	\$ 172,587	\$ 161,879
Tuition	\$ 20,032	\$ 17,643
Total Revenues	\$ 709,183	\$ 756,153

Department of Special Services
Student Census of Disabilities
December 2014

DISABILITIES	IN DISTRICT	OUT OF DISTRICT	TOTAL
Hearing Impaired, Speech/Language Impairment, Visual Impairment	32	2	34
Orthopedic Impairment, Other Health Impairment, Multiple Disabilities, Autism	46	4	50
Intellectual Disability, Developmental Delay	42	0	42
Specific Learning Disability	80	0	80
Emotional Disturbance	8	2	10
TOTAL	208	8	216



New Hampshire
Department of
Revenue Administration

2015
MS-27

School Budget Form: Litchfield Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24 Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2015 to June 30, 2016
Form Due Date: 20 days after the meeting

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT
This form was posted with the warrant on: January 22, 2015

For Assistance Please Contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
Andrew Comer	<i>[Signature]</i>
Keri B. Douglas	<i>[Signature]</i>
Raymond C. Peeples Jr	<i>[Signature]</i>
Chris Pasavec	<i>[Signature]</i>
William Spector	<i>[Signature]</i>
FRANK BYRON	<i>[Signature]</i>
Brian Bourque	<i>[Signature]</i>
Cynthia Couture	<i>[Signature]</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	1	\$7,674,232	\$7,864,436	\$8,167,796	\$0	\$7,932,896	\$234,900
1200-1299	Special Programs	1	\$2,661,465	\$2,940,811	\$3,234,870	\$0	\$3,150,549	\$84,321
1300-1399	Vocational Programs	1	\$26,789	\$24,200	\$25,385	\$0	\$25,385	\$0
1400-1499	Other Programs	1	\$458,910	\$490,578	\$487,574	\$0	\$463,022	\$24,552
1500-1599	Non-Public Programs	1	\$29,775	\$52,960	\$68,122	\$0	\$68,122	\$0
1600-1699	Adult/Continuing Education Programs	1	\$265	\$1	\$7	\$0	\$7	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	1	\$1,535,627	\$1,634,923	\$1,614,536	\$0	\$1,584,035	\$30,500
2200-2299	Instructional Staff Services	1	\$609,062	\$690,000	\$830,926	\$0	\$822,783	\$8,143
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$0	\$106,253	\$106,181	\$0	\$104,896	\$1,285
Executive Administration								
2320 (310)	SAU Management Services	1	\$272,209	\$283,589	\$294,777	\$0	\$287,102	\$7,675
2320-2399	All Other Administration	1	\$196,228	\$199,020	\$206,201	\$0	\$206,002	\$199
2400-2499	School Administration Service	1	\$1,195,928	\$1,183,151	\$1,215,001	\$0	\$1,213,323	\$1,678
2500-2599	Business	1	\$281,966	\$305,776	\$326,478	\$0	\$317,654	\$8,824
2600-2699	Plant Operations and Maintenance	1	\$2,024,413	\$2,078,514	\$2,307,365	\$0	\$2,162,046	\$145,319
2700-2799	Student Transportation	1	\$774,529	\$967,312	\$1,119,991	\$0	\$954,310	\$165,681
2800-2999	Support Service, Central and Other	1	\$0	\$525,986	\$658,098	\$0	\$541,067	\$117,031
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4200	Site Improvement	1	\$54,399	\$3	\$47,380	\$0	\$1	\$47,379
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	1	\$43,752	\$48,852	\$46,312	\$0	\$36,252	\$10,060
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$800,000	\$485,000	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$67,463	\$25,463	\$0	\$0	\$0	\$0
Fund Transfers								
5220-5221	To Food Service	1	\$546,359	\$598,476	\$587,162	\$0	\$587,162	\$0
5222-5229	To Other Special Revenue	1	\$452,055	\$575,000	\$575,000	\$0	\$575,000	\$0
5230-5239	To Capital Projects		\$0	\$50,000	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations				\$21,130,304	\$21,919,162	\$0	\$21,031,614	\$887,547

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
Special Articles Recommended								

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	2	\$0	\$0	\$79,536	\$0	\$79,536	\$0
	Purpose:							
1100-1199	Regular Programs	5	\$0	\$0	\$22,800	\$0	\$22,800	\$0
	Purpose:							
4200	Site Improvement	4	\$0	\$0	\$47,380	\$0	\$47,380	\$0
	Purpose:							
4600	Building Improvement Services	3	\$0	\$0	\$80,000	\$0	\$80,000	\$0
	Purpose:							
Individual Articles Recommended					\$0	\$0	\$229,716	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	1	\$93,063	\$87,164	\$87,164
1400-1449	Transportation Fees	1	\$10,212	\$10,000	\$10,000
1500-1599	Earnings on Investments	1	\$200	\$200	\$200
1600-1699	Food Service Sales	1	\$501,076	\$491,762	\$491,762
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	1	\$17,581	\$18,000	\$18,000
State Sources					
3210	School Building Aid	1	\$260,787	\$166,287	\$166,287
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	1	\$98,775	\$155,328	\$155,328
3240-3249	Vocational Aid	1	\$0	\$2,000	\$2,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	1	\$7,000	\$5,400	\$5,400
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	1	\$275,000	\$275,000	\$275,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	1	\$90,400	\$90,000	\$90,000
4570	Disabilities Programs	1	\$300,000	\$300,000	\$300,000
4580	Medicaid Distribution	1	\$96,568	\$144,000	\$144,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$1,750,662	\$1,745,141	\$1,745,141

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$20,931,025	\$21,919,162	\$21,031,614
Special Warrant Articles Recommended	\$50,000	\$0	\$0
Individual Warrant Articles Recommended	\$275,745	\$229,716	\$229,716
TOTAL Appropriations Recommended	\$21,256,770	\$22,148,878	\$21,261,330
Less: Amount of Estimated Revenues & Credits	\$1,960,160	\$1,745,141	\$1,745,141
Estimated Amount of State Education Tax/Grant		\$5,613,950	\$5,613,950
Estimated Amount of Taxes to be Raised for Education		\$0	\$0



Default Budget: Litchfield Local School

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

**For Assistance Please Contact:
NH DRA Municipal and Property Division**
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Brian Bourque	Chair	
Derek Barka	Vice-Chair	
Janine Lepore	Member	
John York	Member	
Mary Prindle	Member	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Administration					
0000-0000	Collective Bargaining	\$0			\$0
2310 (840)	School Board Contingency	\$0			\$0
2310-2319	Other School Board	\$106,614	(5,440)		\$101,174
Instruction					
1100-1199	Regular Programs	\$7,887,909	499,971	(110,142)	\$8,277,738
1200-1299	Special Programs	\$2,965,003	100,862		\$3,065,865
1300-1399	Vocational Programs	\$24,200	6,191		\$30,391
1400-1499	Other Programs	\$472,493			\$472,493
1500-1599	Non-Public Programs	\$39,232			\$39,232
1600-1699	Adult/Continuing Education Programs	\$3			\$3
1700-1799	Community/Junior College Education Programs	\$0			\$0
1800-1899	Community Service Programs	\$0			\$0
Support Services					
2000-2199	Student Support Services	\$1,578,736	(346)		\$1,578,390
2200-2299	Instructional Staff Services	\$692,912	1,214		\$694,126
Executive Administration					
2320 (310)	SAU Management Services	\$284,165	(7,893)		\$276,272
2320-2399	All Other Administration	\$201,134			\$201,134
2400-2499	School Administration Service	\$1,187,619			\$1,187,619
2500-2599	Business	\$301,106	(1,174)		\$299,932
2600-2699	Plant Operations and Maintenance	\$2,106,633	10,960		\$2,117,593
2700-2799	Student Transportation	\$978,458	35,897		\$1,014,355
2800-2999	Support Service, Central and Other	\$521,293			\$521,293
Non-Instructional Services					
3100	Food Service Operations	\$0			\$0
3200	Enterprise Operations	\$0			\$0
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0			\$0
4200	Site Improvement	\$3			\$0
4300	Architectural/Engineering	\$0			\$0
4400	Educational Specification Development	\$0			\$0
4500	Building Acquisition/Construction	\$0			\$0
4600	Building Improvement Services	\$48,852	(12,601)		\$36,251
4900	Other Facilities Acquisition and Construction	\$0			\$0
Other Outlays					
5110	Debt Service - Principal	\$485,000	(485,000)		\$0
5120	Debt Service - Interest	\$25,463	(25,463)		\$0
Fund Transfers					
5220-5221	To Food Service	\$598,476	(11,314)		\$587,162
5222-5229	To Other Special Revenue	\$575,000			\$575,000

5230-5239	To Capital Projects	\$0			\$0
5251	To Capital Reserve Fund	\$0			\$0
5252	To Expendable Trusts/Fiduciary Funds	\$50,000		(50,000)	\$0
5253	To Non-Expendable Trust Funds	\$0			\$0
5254	To Agency Funds	\$0			\$0
5300-5399	Intergovernmental Agency Allocation	\$0			\$0
9990	Supplemental Appropriation	\$0			\$0
9992	Deficit Appropriation	\$0			\$0
Total Appropriations		\$21,130,304	105,864	(160,142)	\$21,076,023

Explanation for Increases and Decreases	
Account	Explanation
1100-1199	Collective bargaining agreement-increase to salaries and benefits
1100-1199	Onetime expenses- new and replacement furniture and equipment
1200-1299	Collective bargaining agreement-increase to salaries and benefits
1300-1399	Increase vocational tuition
1100-1199	Curriculum textbooks part of a multi-year plan adopted by school board
2600-2699	Increased premium property liability insurance and multi-year snow plowing contract
5110-5120	Retirement of CHS Bond
5220-5221	Lower operating costs for food service program
5252	One time transfer to capital reserve fund

Report of the Auditor

The Auditor's Report was not yet available at the time of publication.

When it is received it will be available on the School District's website.

Office of the Superintendent of Schools

1 Highlander Court
Litchfield, NH 03052
578-3570

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Frank Markiewicz, Business Administrator
Julie Heon, Director Curriculum and Instruction
Hollie Messenger, Director Human Resources
Devin Bandurski, Director Special Services
Kyle Hancock, Director of Technology
Hilda Lawrence, Director Food Service

Griffin Memorial School

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424-5931

Scott Thompson, Principal
Connie Faro, Assistant Principal

Litchfield Middle School

19 McElwain Drive
Litchfield, NH 03052
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Thomas Lecklider, Principal
Martha Thayer, Assistant Principal

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1 Highlander Court
Litchfield, NH 03052
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Laurie Rothhaus, Principal
Michael Perez, Assistant Principal